



MANAGER SOIL & GROUNDWATER QUALITY ECS

Job ID: 24091

Job Category: Engineering & Technical

Division & Section: Engineering & Construction Services, ECS Engineering Review

Work Location: SCARBOROUGH CIVIC CENTRE, 150 Borough Dr Toronto
ON M1P 4N7

Job Type & Duration: Full-time, Permanent Vacancy

Salary: \$110,965.40 - \$130,366.60 (2021 rate), PSG # TM2040 and Wage Grade 8.0

Shift Information: Mon - Fri, 35 Hours per week

Affiliation: Non-Union

Qualified List will be established to fill permanent and temporary positions.

Number of Positions Open: 1

Posting Period: 29-Dec-2021 to 26-Jan-2022

Job Description

Creating the safe, sustainable municipal infrastructure that makes Toronto so livable is the responsibility of our Engineering and Construction Services (ECS) Division. With an annual capital program of \$1 billion and growing, ECS provides specialized engineering design and construction services to internal clients within the City of Toronto, including Toronto Water, Transportation Services, and Solid Waste Management Services, and to external clients such as the development industry, utility companies, and other public agencies. Reporting to the Director, Engineering Review, as the Manager of Soil & Groundwater Quality, you'll play a key role within ECS to effectively manage and deliver the unit's assigned programs and support a wide range of projects, including strategic capital works programs and projects; the Parks, Forestry and Recreation Division's environmental compliance requirements; Waterfront Toronto redevelopment projects; the Development industry; as well as providing subject matter expertise on environmental regulated requirements and bylaws on soil and groundwater issues.

Major Responsibilities:

Your extensive background in leading, motivating, directing and managing a diverse workforce in a fast-paced, politically sensitive, customer service-oriented environment has prepared you well to lead a team of skilled and motivated direct reports. Leading by example, you'll supervise day-to-day staff operations with a focus on ensuring high standards of work quality and organizational performance, and effective teamwork, while promoting continuous learning, innovation, and efficient use of human, financial and physical resources. Annual budget development and administration and expenditure control will be typical managerial accountabilities.

Your extensive experience in environmental project management/contract administration/litigation and legislative compliance will have equipped you to manage the provision of Environmental Compliance Services – from the administration of peer-review processes, to the provision of technical expertise, knowledge and advice to the Division/Cluster/Corporation. You will lead the development and refinement of policies, procedures and guidelines, establish new approaches to support timely implementation and delivery of divisional services, including coordinating program activities in partnership with other divisions and relevant external agencies. A champion of all things quality, you'll set and manage quality standards and expectations supported by key performance indicators, ensure continuous development of staff and organizational preparedness, and standardize, implement and measure operational improvements to processes and systems.

A skilled communicator and relationship builder, comfortable working with colleagues, provincial officials, consultants, solicitors, and other internal and external clients, you'll develop and manage client and stakeholder expectations by monitoring commitments and obligations. You will lead the preparation of technical and staff reports to Standing Committees and/or Council, material for public education, and

documentation and business cases for financial and staff reporting. You will also represent the Division/ Cluster/Corporation at meetings with the public, clients and stakeholders, Councillors and their staff, Standing Committees, Community Councils, and City Council, in court proceedings, and on internal and external committees.

Key Qualifications:

- Graduation from a recognized university in a post-graduate program of Environmental Studies, Geoscience or Environmental Engineering, or an equivalent combination of education and experience.
- Extensive knowledge of the principles of sustainable development, environmental engineering practices and ecological processes, with expert knowledge of soil and groundwater issues, concerns, responses and corrective actions.
- Ability to promote and foster teamwork among unionized and non-union staff and to establish an excellent working environment by motivating, mentoring, and managing staff.
- Well-developed analytical, technical, problem-solving and conflict resolution skills, and ability to manage competing priorities and demands in a rapidly changing environment.
- Extensive experience in environmental project management/contract administration/litigation and legislative compliance.
- Highly developed interpersonal skills with the ability to communicate both orally and in writing at all organizational levels.
- Sound judgment in public and personnel relations.
- Ability to work effectively with colleagues, provincial officials, consultants, solicitors, and other internal and external clients.
- Familiarity with government legislation in the area of occupational health and safety, Employment Standards Act and other relevant legislation, as well as City of Toronto policies, and Collective Agreements.

NOTE: All City of Toronto employees are required to be fully vaccinated as a condition of hire in accordance with the City's [Mandatory Vaccination Policy](https://www.toronto.ca/city-government/accountability-operations-customer-service/city-administration/corporate-policies/people-equity-policies/covid-19-mandatory-vaccination-policy/) < <https://www.toronto.ca/city-government/accountability-operations-customer-service/city-administration/corporate-policies/people-equity-policies/covid-19-mandatory-vaccination-policy/> >.

Toronto is home to more than 2.9 million people whose diversity and experiences make this great city Canada's leading economic engine and one of the world's most diverse and livable cities. As the fourth largest city in North America, Toronto is a global leader in technology, finance, film, music, culture, and innovation, and consistently places at the top of international rankings due to investments championed by its government, residents and businesses. For more information, visit jobs.toronto.ca or follow us on Twitter at [Twitter.com/CityTOjobs](https://twitter.com/CityTOjobs), on LinkedIn at [Linkedin.com/company/city-of-toronto](https://www.linkedin.com/company/city-of-toronto) or on Facebook at [Facebook.com/CityTOjobs](https://www.facebook.com/CityTOjobs).

How to Apply:

For more information on this and other opportunities with the City of Toronto, visit us online at <https://jobs.toronto.ca/jobsatcity/>. To apply online, submit your resume, quoting **Job ID 24091**, by **Wednesday, January 26, 2022**.

Equity, Diversity and Inclusion

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Accommodation

The City of Toronto is committed to creating an accessible and inclusive organization. We are committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA).

Should you require Code-protected accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. [Disability-related accommodation during the application process is available upon request](https://jobs.toronto.ca/jobsatcity/content/Hiring-Policies-and-Statements/?locale=en_US). Learn more about the City's [Hiring Policies and Accommodation Process](https://jobs.toronto.ca/jobsatcity/content/Hiring-Policies-and-Statements/?locale=en_US) < https://jobs.toronto.ca/jobsatcity/content/Hiring-Policies-and-Statements/?locale=en_US >.