

**Minutes of the 19th Annual General Meeting of
Professional Geoscientists Ontario (PGO)
June 24, 2021 at 1:00 p.m. to 2:50 p.m.
Via Zoom Video Conferencing**

1. INTRODUCTIONS & OPENING EXERCISES

- President of Professional Geoscientists Ontario, Scott McLean, acting as Chair of the meeting, welcomed everyone to the 19th AGM.
- He welcomed PGO registrants, Geoscientists-in-Training, Students, other members of the Geoscience Community and Guests.
- The Chair acknowledged the members of the PGO Executive Committee, Council Members, Chairs and members of our Committees and Subcommittees, Past Presidents and Staff for their time and commitment without which the organization could not exist, as well as the small subset of these individuals who were actively participating in the meeting on this day.
- These individuals included:
 - Paul Hubley - PGO's Vice President and incoming President;
 - Milan Situm - PGO's Immediate Past President and Chair of the Awards Committee;
 - Mary-Anne Hildebrandt - Chair of PGO's Diversity and Inclusion ad hoc Committee;
 - Pizye Nankamba - Regional Councillor for the NW Region;
 - Kristin Hanson -Past President;
 - Paul Connor - PGO's Secretary and Chair of the Governance Committee;
 - Marco Simone - PGO's Treasurer and Chair of the Finance Committee;
 - Aftab Khan - PGO's Registrar; and
 - Tony Andrews - PGO's CEO.
- In the spirit of peace, friendship and respect, the Chair proceeded with PGO's Annual General Meeting, after acknowledging our location on the traditional territory of the Mississauga's of the New Credit First Nation and the traditional territories of the many indigenous groups on which professional geoscientists work and live.
- A special welcome was given to the Geoscientists-in-Training & student members who were participating in the meeting and were encouraged to be active participants in PGO as Committee members and Members of PGO's Council.
- A brief moment of silence was observed to honour Scott Beemer who passed away in 2020 and Mark Richard Jensen who passed away in 2021.

2. BUSINESS OF THE ANNUAL GENERAL MEETING

a) Call to Order

- The Chair stated that according to By-law No.1A there must be an Annual General Meeting within 6 months of the end of the financial year. The notice of the Annual General Meeting is required to be given by the CEO to each Registrant of the PGO by sending the notice by mail, electronically, or through the PGO's newsletter at least 10 days before the meeting.
- Tony Andrews, CEO confirmed that the notice was sent to all Registrants on March 31st, 2021, by electronic means and through our Newsletters, followed by subsequent reminders. He also informed that he would file a signed document with the Secretary of PGO noting this.
- The Chair reviewed the procedures and eligibility for voting on motions for this virtual AGM, which would require a vote for this virtual AGM
- Sarah Fernandes was appointed as the meeting Secretary, and Pizye Nankamba, Council Member and a P.Ge. in good standing was appointed as the Scrutineer for the meeting.

3. SAFETY AND DIVERSITY MOMENT

a) Safety Moment by Paul Hubley, Vice President.

Covid-19 lockdown and restrictions are being lifted. We must be up-to-date, refreshed and ready for the task at hand of returning back to work, and so should be aware of the increase in traffic and potential highway issues.

b) Diversity Moment by Mary-Anne Hildebrandt, Chair of the Diversity & Inclusion ad hoc Committee

Acknowledgement was provided of the recent discovery of burial sites near Residential Schools in various locations across Canada, a few moments were taken to acknowledge the departed. In addition, it was noted that:

- Communities are an integral part of the places we work and should be treated with respect;
- Inclusive teams should be provided a safe environment in which to work which will allow them to speak freely and to report any issues or hazards within the work area.

4. ATTENDANCE/QUORUM – by Pizye Nankamba

- It was reported that a total 153 AGM participants were in attendance, 138 of whom were registered P.Ge.o.'s (Full Practising, Limited, Temporary or Non-practising P.Ge.o.'s), and therefore eligible to vote. Quorum was declared.
- 4 Proxy forms were submitted from Registrants in good standing, assigning Paul Hubley with the right to vote on their behalf.

5. APPROVAL OF AGENDA

The agenda was reviewed. The Chair called for a motion to adopt the 19th AGM agenda as presented.

Motion # 1 – Milan Situm moved that the agenda be accepted as presented which was seconded by Mary-Anne Hildebrandt.

No discussions or questions.

The motion was brought to a vote via Zoom poll platform and carried with no objections.

6. CONFLICT OF INTEREST DECLARATION

The President requested that anyone who had a perceived conflict of Interest in taking part in the agenda, to please declare this and take the initiative to kindly exit the virtual meeting.

No conflict of interest was declared.

This item of business was declared closed.

7. ADOPTION OF THE MINUTES OF THE LAST AGM

The Chair called for a motion to adopt the minutes of the 18th AGM of June 30, 2020. He informed that said minutes had been made available on June 18th 2021.

Motion # 2: Paul Hubley moved that the Minutes of the 18th Annual General Meeting of June 30, 2020 be adopted as presented which was seconded by Kristin Hanson.

No discussions or questions.

The motion was brought to a vote via Zoom poll platform and carried with no objections.

8. BUSINESS ARISING FROM THE MINUTES

The Chair declared that any business arising from the minutes, to which anyone wishes to bring before the meeting, would be deferred to later on, under General Business.

9. ANNUAL REPORT

- The Chair introduced the Annual report which provides a summary of the activities of PGO over the past 12 months. This was submitted to the Minister of Energy, Northern Development and Mines and was made available on the PGO Website at www.pgo.ca on the 18th of June 2021. Registrants, GITs and student members were notified accordingly, so that they could review the report prior to this meeting.

- Tony Andrews, CEO, provided a brief summary of key activities of PGO over the past 12 months.
- The Chair then called upon Marco Simone, the Treasurer of PGO and Chair of the Finance Committee to give a brief overview of the audited, year-end financial statements for 2020. The audited financial statements, along with the Independent Auditor's Report were made available on the PGO website, as part of the Annual Report, on June 18 2020. The 2020 financial statements were audited by Bateman MacKay LLP and were approved by Council.
- The Chair then called for a motion to accept the 2020 audited financial statements and auditor's report.

Motion #3: Paul Hubley moved to approve the 2020 Audited Financial Statements and Auditor's report, which was seconded by Kristin Hanson.

No discussions or questions.

The motion was brought to a vote via Zoom poll platform and carried with no objections.

The Chair called upon Marco Simone to report on the recommendation of Council for the appointment of the auditor for this year. Marco Simone recommended the appointment of Bateman MacKay LLP as the auditor for the organization for the year end of December 31st, 2021

Motion #4: Mary-Anne Hildebrandt moved to appoint Bateman & Mackay LLP as PGO's auditors for 2021, at such remuneration as may be set by Council, which was seconded by Milan Situm.

No discussions or questions.

The motion was brought to a vote via Zoom poll platform and carried with no objections.

10. AMENDMENTS TO THE BY-LAWS

The Chair called upon Paul Connor, Chair of the Governance Committee to present proposed amendments to the By-Laws, which were approved by Council and sent to Registrants on May 26th 2021. Paul Connor summarized the proposed amendments from the documents sent to Registrants and then opened the floor up to questions from participants.

Questions from Meeting Participants

Question 1: How would this new proposed amendment affect the policies regarding application procedures for the Temporary and Non-Practicing members?

Response: Aftab Khan informed that there would be no changes with the application procedures;

Paul Connor summarized the proposed amendments to By-Laws 2,3, 9 and 10, and the addendum to the amendments for By-Laws 3. He then presented the wording of the motion to approve these amendments as follows:

Motion: that approval be given to the:

- proposed changes to By-Law #2;
- proposed changes to By-Law #3 with addendum described;
- proposed changes to By-Law #4; and
- minor amendment to by-laws 9 & 10, updating the section (underlined text) of the by-laws where it says “The business of the Complaint/Discipline Committee shall be conducted in accordance with By-law No. 1” to “By-law No. 1A”

Motion #5: Mary-Anne Hildebrandt moved the motion as presented, which was seconded by Don Ford.

Question 2: Why the change from the 60 days?

Response: Aftab Khan responded that it is to align the By-Law with Regulation 324/16.

Question 3: There has been an alignment between the Regulation and the By-Law?

Response: Aftab Khan responded to the affirmative.

Question 4: Is there a way for registrants to abstain from the vote?

Response: Due to technical issues, the abstaining option was not possible to add to the polling windows. 120 attendees were present and a few people were not able to see the polling window. Unfortunately, it was not possible to resolve these issues during the meeting so those choosing to abstain were instructed to indicate such by ‘waving’ the hand using the Zoom function.

The motion was brought to a vote via Zoom poll platform and carried without abstentions.

11. PRESIDENT’S REPORT

- The Chair provided a summary of highlights for the 12 months preceding this AGM and directed participants to further details summarized in the 2020 Annual Report which will be available on the PGO website.

12. GENERAL BUSINESS

This session comprised a general question and answer period between the participants and the PGO Executive on aspects of the operations and issues being dealt with by PGO. Participants posed questions and comments regarding:

- The position and the definition of QPs.
- Climate change and Sustainability.
- Number of Geomorphologists and Paleontologists registered with PGO.
- Key differences between Professional Geoscience Practice and Un-Licensed Geography Geospatial Science Practices
- P.Geo.'s in relation to Geo-hazard studies.

Participants were informed that if matters arise during the year, they are encouraged to contact PGO Staff or Volunteers on Council or Committees whose names they can find on the PGO website.

Outgoing Councillor Don Johnston thanked PGO for the opportunity to contribute, which was reciprocated with thanks for his presence and work with PGO over the years.

The Chair then recognized and welcomed Kevin Ansdell, the new President of Geoscientists Canada, and invited him to provide a brief update on Geoscientists Canada's activities.

13. RECOGNITION OF OUTGOING COUNCILLORS

The Chair recognized those who had served on PGO Council and whose terms had come to an end as of this AGM; namely:

- Don Johnston, Non-Registrant Public Appointee 2007-2021.
- Roger Phillips, Councillor-at-Large 2018-2021

The Chair also recognized those who had served on Council but due to various circumstances had to resign their positions; namely:

- Tafa Gomwe, North East Regional Councillor 2019-2021 & Councillor-at-Large 2016-2019.
- Bryan Brassington, South East Regional Councillor 2020-2021
- Carole Gilbert, Non-Registrant Public Appointee 2019-2021

14. RECOGNITION OF OUTGOING PAST PRESIDENT

A special recognition and appreciation was given to the outgoing Past President: Milan Situm, P.Ge. Over the years he had served as:

Central Regional Councillor, 2004 - 2010
Councillor-at-Large, 2010 - 2015
Vice President, 2018 - 2019
President, 2019 – 2020

15. ANNOUNCEMENT OF ELECTION RESULTS & APPOINTMENTS TO COUNCIL

Election results and other appointments to PGO Council;

- Mary-Anne Hildebrandt, P.Ge. – Councillor-at-Large
- Joanna Di Caro – Non-registrant Public Appointee
- Melanie Siewert, P.Ge. – Vice President

The Chair pointed out that there were three vacancies on Council due to mid-term resignations and that they would be filled at the next meeting of Council.

16. INDUCTION OF THE NEW PRESIDENT

Scott McLean passed on the “Rock Hammer” to Paul Hubley, P.Ge. with a very entertaining virtual deliverance. The newly-inducted president gave his acceptance speech.

17. OTHER BUSINESS TO THE BENEFIT OF PGO

None to report.

18. CALL OF ADJOURNMENT

Adjournment to the official business part of the meeting was called by Paul Hubley.

Motion # 6: Scott McLean, P.Ge. moved that this Annual General Meeting be adjourned. The motion was carried and the meeting adjourned.

19. CLOSING REMARKS

Paul Hubley thanked all participants and invited them to remain a little longer to acknowledge award winners. He then called upon Milan Situm, Past President and Awards Committee Chair to announce awards winners.

20. AWARDS PRESENTATION

Milan Situm announced the award winners as follows:

- The PGO Merit Award: Craig Waldie, P.Geo.

- The Fellowship of Geoscientists Canada:
 - Donald Ford, P.Geo.
 - Simon John Gautrey, P.Geo.
 - Steve Holysh, P.Geo.
 - Ross Graham Hodgins, P.Geo.
 - Paul Hubley, P.Geo.
 - Tammy Middleton, P.Geo.
 - Craig Waldie, P.Geo.

- The Photo contest Winner: Laura A. Giroux, P.Geo.

21. Ending:

Paul Hubley, the new President of PGO provided a closing statement and thanks to participants.

SUMMARY LIST OF MOTIONS

Motion # 1: Milan Situm moved that the agenda be accepted as presented which was seconded by Mary-Anne Hildebrandt.

Motion # 2: Paul Hubley moved that the Minutes of the 18th Annual General Meeting of June 30, 2020 be adopted as presented which was seconded by Kristin Hanson.

Motion #3: Paul Hubley moved to approve the 2020 Audited Financial Statements and Auditor's report, which was seconded by Kristin Hanson.

Motion # 4: Mary-Anne Hildebrandt moved to appoint Bateman & Mackay LLP as PGO's auditors for 2021, at such remuneration as may be set by Council, which was seconded by Milan Situm.

Motion # 5: Mary-Anne Hildebrandt moved the motion (to modify the By-Laws) as presented, which was seconded by Don Ford.

Motion # 6: Scott McLean, P.Geo. moved that this Annual General Meeting be adjourned. The motion was carried and the meeting adjourned.