



**Minutes of the
EIGHTH ANNUAL GENERAL MEETING OF THE
A P G O**

**Held on June 23rd, 2010
One King West, Toronto, Ontario**

1. Call to Order

The President called the meeting to order at 3.30 pm and noted that Avril Hylands had been appointed Recording Secretary.

2. Notice of Meeting

The President, Stephen Wilson, called for verification that the Notice of Meeting had been mailed in accordance with By-Law #1. The Executive Director declared the notices had been sent to all members of record on May 21st, 2010. A signed statement to that effect was tabled.

The President stated that according to By-Law #1 of the Association, there must be an Annual General Meeting of the Association within six months of the APGO's financial year end, December 31st. On matters that require a vote, it is permitted under the By-Law to recognize a show of hands by members at this Annual General Meeting as representative of the wishes of the membership in general.

3. Attendance Report

Craig Waldie, P.Geo., Scrutineer, reported that there were 50 members of the Association present at the meeting, plus 95 proxies and 10 spoiled proxies, for a total of 135. A quorum was declared.

4. Adoption of Agenda

The President then called for a motion to accept the Agenda.

Motion #1: Mark Priddle, P.Geo., moved that the Agenda be accepted. Seconded by Milan Situm, P.Geo. Motion carried unanimously.

5. Welcome and Introductions

The President welcomed everyone to the meeting. He recognized that this is the 10 year anniversary of the forming of APGO. He then introduced the following distinguished guests:

John Stager, Assistant Deputy Minister/Chief Drinking Water Inspector and Assistant Deputy representing the Ministry of the Environment (not present at the time of the introduction)

Cam Baker, Senior Manager, Sedimentary Geoscience representing the Ministry of Northern Development, Mines & Forestry.

James Moors, President, Geoscientists Canada

Oliver Bonham, CEO, Geoscientists Canada

David White, Principal, Duffy & Associates LLP, Chartered Accountants

Oscar Terres, Supervisor, Duffy & Associates LLP, Chartered Accountants

Nicole Pereira, Senior Project Coordinator, Professional Assess and Integration Enhancement (PAIE) (not present at time of introduction)

Michelle Benford, Employment Services Coordinator, PAIE (not present at time of introduction)

David Thomson, Executive Director, Ontario Association of Certified Engineering Technicians and Technologists (not present at time of introduction)

Jayden Winfree, Policy Analyst, Office of the Fairness Commissioner

APGO Past Presidents:

Bill Pearson

Maureen Jensen

Steve Usher

Bill Stiebel

Scott McLean

The President announced 3 Geoscientists in Training in attendance and gave them a particularly warm welcome as they represent the future of APGO. He invited them to stand and be recognized and encouraged them to meet as many practicing members as possible.

6. In Memorium

The President identified the following members who passed and extended deepest sympathy on behalf of the Association and all its members.

2009

Mr. Jim Beechinor, P.Geo. (member since November 2007)

Mr. David Charlesworth, P.Geo. (member since December 2002)

Mr. Dennis Gorc, P.Geo. (member since August 2003)

Mr. William (Bill) Belovay, P.Geo (member since December 2002)

2010

Mr. Patrick Hourican, P.Geo (member since August 2009)

The President then acknowledged members of the Canadian Forces serving in various parts of the world. A moment of silence was observed.

7. Minutes of 2009 Annual General Meeting

Minutes of the 2009 Annual General Meeting had been made available on the website. The President called for any errors or omissions. There being none, the President called for a motion that the Minutes be adopted as presented.

Motion #2: Ian Macdonald, P.Geo., moved that the Minutes of the Annual General Meeting of June 4th, 2009 be adopted. Christine Vaillancourt, P.Geo., seconded. Motion carried unanimously.

8. Matters Arising from the Minutes

The President asked if there was any business arising from the previous Minutes. There was none.

9. Presentation of the Audited Financial Statements

Councilor Kristin Hanson, P.Geo., Treasurer of APGO and Chair of the Finance Committee, presented the 2009 audited financial statements and auditors report, which had been approved by Council and made available to all members on the website as part of the Annual Report. She added that copies were available at the back of the room. Ms. Hanson then introduced Mr. David White of Duffy & Associates LLP, APGO Auditors, who were available to answer any questions. Ms. Hanson briefly reviewed the financial statements, including the Contingency Reserve Fund and the Strategic Initiatives Fund, and invited questions.

10. Approval of Auditors Report/Audited 2009 Financial Statements

There being no further discussion, the President asked for a motion to adopt the year end 2009 Audited Financial Statements as presented.

Motion #3: Deborah McCombe, P.Geo., moved that the Year End 2009 Audited Financial Statements be approved. Seconded by Dr. Greg Finn, P.Geo. Motion carried unanimously.

11. Appointment of Auditor

Councilor Kristin Hanson, Treasurer of the APGO and Chair of the Finance Committee, reported on the selection of auditors and the recommendation of Council for the appointment of the auditor.

Councilor Hanson advised that Council recommended the appointment of Duffy & Associates LLP as auditors for the year 2010 at such remuneration as may be fixed from time to time by Council.

Motion #4: Dr. Greg Finn, P.Geo., moved that Duffy & Associates LLP be appointed Auditor of APGO for the ensuing year and that Council be authorized to fix the remuneration of the Auditors. Seconded by Bill Stiebel, P.Geo. Motion carried unanimously.

12. By-Law Amendments for Vote

The President advised that changes had been recommended to By-Laws 1 and 8 (10 sections in total – Sections 7, 13, 14, 18, 28, 29 and 32 of By-Law 1; and Sections 26, 27 and 29 of By-Law 8) in order to facilitate various aspects of APGO's business electronically and to increase its efficiency. The proposed changes were sent to members and were also made available on the website. The President then called for a motion to amend the By-Laws as proposed.

Motion #5: Dr. Greg Finn, P.Geo moved that amendments to By-Law 1 be accepted as written. Seconded by Mark Priddle.

Bill Steibel asked that if an electronic communication failed, would the proxy then be mailed to the member's last known address. The Executive Director stated that efforts would first be made to obtain a correct electronic address as that is the preferred method of communication. If that failed, then that communication would be sent by mail to the last known address, which is APGO's standard practice. There was no further discussion.

Motion carried unanimously.

Motion #6: Christine Vaillancourt, P.Geo moved that amendments to By-Law 8 be accepted as written. Seconded by Deborah McCombe, P.Geo. Motion carried unanimously.

13. Recognition of Outgoing Councilors

The President recognized Doug Cater, P.Geo, who was unable to attend the Annual General Meeting. He thanked Mr Cater on behalf of APGO for his contribution of the past year. A commemorative plaque will be sent to him.

The President then recognized Dr. Greg Finn, P.Geo, the outgoing Past President. He reviewed Dr. Finn's illustrious career and thanked him for his invaluable contribution to APGO. He received a commemorative plaque.

14. Announcement of 2010 Election Results & Appointments to Council

The President advised that in accordance with By-Law #8, the call for nominations to fill the four positions coming open on Council in 2010 went out in the fall of 2009. Two nominations were received:

Kristin Hanson for Vice President
Rich Schmidt for Northeastern Ontario Regional Council

This resulted in appointment by acclamation of the two foregoing nominees.

As no nominations were received for the positions on Council that became available – namely one Councilor at Large position and the Central Ontario Regional Councilor – as per By-Law 8 – Elections, Council nominated practicing, limited or temporary members for these positions as follows:

David Hunt, Councilor at Large
Peter Diorio, Central Ontario Regional Councilor

David Hunt and Peter Diorio were appointed by acclamation.

Also as per By-Law 8 – Elections, Section 34, Council appointed practicing member Milan Situm to complete the remaining one year of the three year term of Councilor at Large Kristin Hanson.

The President thanked everyone for participating in the nomination and election process.

In addition to the election, four other Council appointment positions were available.

In accordance with By-Law 7 – Standing Committee of Council, Council re-appointed under recommendation from the Non-member Committee, Councilor Karen Ford to the position of Non-Member (Public) Appointee.

As well, as per the Act, Section 30, subsection 4, three Councilors – one a public non-member and two members of the Association - have been appointed by the Lieutenant Governor in Council.

The three Lieutenant Governor Appointees, all by re-appointment, are:

Dorene Weston, Public Non-Member
Christopher Kimmerly, P.Geo (APGO member)
Frank Colozza, P.Geo (APGO member)

Council recognized the Association's public Non-members, who are an invaluable resource for Council. They bring a variety of skills, viewpoints and public opinion to all issues being considered by Council. Their time and commitment is appreciated.

15. President's Report

The President, Stephen Wilson, again recognized the 10th anniversary which has seen the Association move from a start-up organization to a mature regulator. He highlighted five areas of particular accomplishment and future focus:

Membership: Membership continues to grow and is consistently ahead of projections. The vast majority of Geology graduates now regard the P.Geo designation as necessary for their careers. Businesses also are now familiar with the Act and are demanding the P.Geo designation for employees. We will continue with our outreach program and strict enforcement policy.

Member Services: First and foremost APGO is a regulator, its mandate being that only competent geoscience is practiced in the Province. Other services to members include making available group insurance and education which is also part of our mandate. We are now becoming able to offer more services.

Governance: Over the past year and half, in keeping with the 2008 Strategic Plan, Council has undertaken to review and carry out a detailed review of all governance practices to bring the organization into compliance with the Act and its By-Laws. This work has been led by the Governance Committee, which recently completed Terms of Reference for all our Committees. The President thanked Karen Ford, Chair of the Governance Committee for the work carried out and which is continuing.

Finance: APGO is now on solid financial ground thanks to the hard work of Council and staff. The Contingency Reserve Fund is now fully funded, and we will be able to offer more services to our members. Our ability to work efficiently has been greatly enhanced.

Staff: An increase in staffing level has been approved and the quality of staff is a priority. We appreciate them and their work.

The President thanked Council, Executive, Committee Members, staff and members for their continuing support.

16. Executive Director & Registrar's Report

The President stated that Section 34 of the Act directs that each year the Association provide a report to the Minister on the activities of the APGO. This report was prepared by the Association and Presented to the Minister. The colour original is posted on the APGO website and he encouraged members to visit the site and review the document.

The APGO annual report contains reports from all the Officers and Committees of APGO. The President called for any questions members might have for any Officers or Committee Chairs regarding their reports. There were none.

The President thanked Executive Director & Registrar Andrea Waldie, P.Geo., and her staff for assembling and posting all the material for the Annual Report. He then introduced Andrea Waldie to present the Executive Director & Registrar's report.

The ED/R welcomed everyone and thanked them for supporting APGO. She reported that the Association is on a sound financial footing which will enable us to pursue more issues in the areas of registration, complaints, professional practice and compliance. Student membership is growing and our current membership stands at 1801.

Some of the changes over the past year:

- A. Part of our Strategic Plan covers communication with members, involving the website and Newsletter. We are continuing to expand and revise these areas and both have received increased interest. We are continuing to increase communication with Universities and students. We believe that outreach to increase public awareness of APGO is particularly important and it requires the help of all members. We are also involved in national and international events and groups – including our recent visit and presentation to Brazil.
- B. The On-Line CPD program has proved to be very successful.
- C. Access by members to various insurance programs i.e. through PDAC
- D. Short Courses have been expanded this year and include WebInR. Thank-you to all our short course providers.

Ms. Waldie thanked Council for their support, along with Chairs of Committees and members. She recognized the staff of APGO for their invaluable work – Audrey Benjamin, Bernard Kradjian and Yvonne Chan.

17. Issues Forum

The President invited members to raise any questions or concerns they would like to have considered by Council in the coming year.

The meeting was opened to any questions or comments by members on any other matters.

There were none.

18. Other Business

The President asked if there was any other business to come before the business section of the meeting was closed. There being none, the business section of the meeting was closed.

19. Induction of the New President

APGO's tradition in inducting the new President is to "Pass the Rock Pick". The President stated that as he now is at the end of his term, it gave him great pleasure to pass on the "APGO Hammer" to his successor, Deborah McCombe, P.Ge. Upon passing the gavel, Mr. Wilson completed his term and handed the meeting over to the President for 2010-2011. He called Ms. McCombe forward to act as Chair.

Ms. McCombe acknowledged Stephen Wilson for his work as President of APGO. In the coming year, the President looks forward to working with the new Council on furthering the implementation of the Strategic Plan. In particular, the emphasis will be on continuing the increase of public awareness and increasing membership.

The President presented a token of appreciation to the outgoing President, Stephen Wilson, P.Ge.

20. Close of Business meeting

The President called for a motion to formally adjourn the business meeting.

Motion #7: Christopher Kimmerly, P.Ge., moved that the 8th Annual General Meeting of the APGO be adjourned. Seconded by Kristin Hanson, P.Ge. Motion carried unanimously.

The President declared the meeting adjourned at 5 pm.