

**Minutes of the
SEVENTH ANNUAL GENERAL MEETING OF THE
A P G O**

**Held on June 4th, 2009
The Royal York Hotel, Front Street West, Toronto, Ontario**

1. Call to Order

The President called the meeting to order at 3.35 pm and noted that Avril Hylands had been appointed Recording Secretary.

2. Notice of Meeting

The President, Dr. Gregory Finn, P.Geo., called for verification that the Notice of Meeting had been mailed in accordance with By-Law #1. The Executive Director declared the notices had been sent to all members of record on May 25th, 2009. A signed statement to that effect was tabled.

The President stated that according to By-Law #1 of the Association, there must be an Annual General Meeting of the Association within six months of the APGO's financial year end, December 31st. On matters that require a vote, it is permitted under the By-Law to recognize a show of hands by members at this Annual General Meeting as representative of the wishes of the membership in general.

3. Attendance Report

Craig Waldie, P.Geo., Scrutineer, reported that there were 66 members of the Association present at the meeting, plus 64 proxies and 8 spoiled proxies, for a total of 122. A quorum was declared.

4. Adoption of Agenda

The President then called for a motion to accept the Agenda.

Motion #1: Frank Colozza, P.Geo., moved that the Agenda be accepted. Seconded by Milan Situm, P.Geo. Motion carried unanimously.

5. Welcome and Introductions

The President welcomed everyone to the meeting. He introduced the following distinguished guests:

Cristina Munoz, Office of the Fairness Commissioner
Michael Bourassa, Fasken Martineau (not in attendance at time of introduction)

Past Presidents of APGO

Bill Pearson, P.Geo., President from 2000-2003
Bill Steibel, P.Geo., President from 2003-2004
Maureen Jensen, P.Geo., President from 2006-2007

The President announced 4 Geoscientists in Training in attendance and gave them a particularly warm welcome as they represent the future of APGO. He invited them to stand and be recognized and encouraged them to meet as many practicing members as possible.

6. In Memorium

The President identified the following members who passed and extended deepest sympathy on behalf of the Association and all its members.

2008

Mr. Reginald Comeau, P.Geo. (member since November 2002)
Ms. Faye Logan, P.Geo. (member since February 2005)

2009

Mr. Jim Beechinor, P.Geo. (member since November 2007)
Mr. David Charlesworth, P.Geo. (member since December 2002)
Mr. Dennis Gorc, P.Geo. (member since August 2003)

The President then acknowledged members of the Canadian Forces serving in various parts of the world. A moment of silence was observed.

7. Minutes of 2008 Annual General Meeting

Minutes of the 2008 Annual General Meeting had been made available on the website. The President called for any errors or omissions. There being none, the President called for a motion that the Minutes be adopted as presented.

Motion #2: Ian Macdonald, P.Geo., moved that the Minutes of the Annual General Meeting of June 5th, 2008 be adopted. Christine Vaillancourt, P.Geo., seconded. Motion carried unanimously.

8. Matters Arising from the Minutes

The President asked if there was any business arising from the previous Minutes. There was none.

9 & 10 Presentation of the Audited Financial Statements

Councilor Kristin Hanson, P.Geo., Treasurer of APGO and Chair of the Finance Committee, presented the 2008 audited financial statements and auditors report, which had been approved by Council and made available to all members on the website as part of the Annual Report. She added that copies were available at the back of the room. Ms. Hanson then introduced Mr. David White of Duffy & Associates LLP, APGO Auditors, who was available to answer any questions. Ms. Hanson briefly reviewed the financial statements, including the Contingency Reserve Fund and the Strategic Initiatives Fund, and invited questions.

There being none, the President asked for a motion to adopt the year end 2008 Audited Financial Statements as presented.

Motion #3: Deborah McCombe, P.Geo., moved that the Year End 2008 Audited Financial Statements be approved. Seconded by Steven Usher, P.Geo. Motion carried unanimously.

11. Appointment of Auditor

Councilor Kristin Hanson, Treasurer of the APGO and Chair of the Finance Committee, reported on the selection of auditors and the recommendation of Council for the appointment of the auditor.

Councilor Hanson advised that Council recommended the appointment of Duffy & Associates LLP as auditors for the coming year at such remuneration as may be fixed from time to time by Council.

Motion #4: Andrew Cheadle, P.Geo., moved that Duffy & Associates LLP be appointed Auditor of APGO for the ensuing year and that Council be authorized to fix the remuneration of the Auditors. Seconded by Bill Stiebel, P.Geo. Motion carried unanimously.

12. Recognition of Outgoing Councilors

The President recognized Matt Hollands, who was unable to attend the Annual General Meeting. Mr. Hollands became a Public Non-Member on Council in 2006 and also served on the Executive Committee as Secretary. His contribution to the Association was greatly appreciated. Mr. Hollands will receive a plaque in recognition of his services.

The President then recognized Steven Usher for his many years of service to APGO. Mr. Usher served on many APGO Committees, was a member of Council for many years and is a past-President. The President also recognized Mr. Usher's firm for hosting many meetings of

Council. Mr. Usher will continue to maintain a role in APGO as a volunteer. A presentation was made to Mr. Usher, who subsequently acknowledged all former Presidents and the current Executive of APGO, and encouraged all members to take an active role in the organization. He also acknowledged the work of the Executive Director and her staff. Mr. Usher also urged all members to continue promoting APGO to the next generation.

13. Announcement of 2009 Election Results

The President advised that in accordance with By-Law #8, the call for nominations to fill the four positions coming open on Council in 2009 went out in the fall of 2008. Five nominations were received:

Deborah McCombe, P.Geo., for Vice President
Andrew Cheadle, P.Geo., for Councilor at Large
Christine Vaillancourt, P.Geo., for Councilor at Large
Doug Cater, P.Geo., for Southwestern Ontario Regional Councilor
Ian Macdonald, P.Geo., for Southwestern Ontario Regional Councilor

The appointment by acclamation was announced for Deborah McCombe, Andrew Cheadle and Christine Vaillancourt.

The appointment by election for Southwestern Ontario Regional Councilor was announced for Ian Macdonald.

All were asked to stand and be recognized and congratulations were made. The President thanked everyone for participating in the election process.

14. Announcement of New Appointment to Council

In addition to the election, two other Council appointments were available. In accordance with By-Law #8(23), Council appointed, under recommendation from the Non-member Committee, Councilors to the following positions - two Non-member (Public) Appointees:

Rob Gordon, Public Non-Member (who was unable to attend the Annual General Meeting)
The re-appointment of Amy Stephenson, Public Non-Member

The President asked Ms. Stephenson to stand and be recognized. He acknowledged APGO Public Non-Members who bring a variety of skills, viewpoints and opinions to every issue and thanked them for their commitment to the Association.

15. President's Report

The President, Dr. Gregory Finn, asked all Council members to stand and be recognized for serving and for their contribution to APGO. He then introduced all APGO staff members and acknowledged their contribution and commitment.

Dr. Finn reviewed highlights of 2008, details of which are available in the Annual Report, as follows:

- The Strategic Plan
- Membership growth
- New Web Site features
- Mobility

The President thanked all members of Council and office staff for their contribution as his term comes to an end.

16. Executive Director & Registrar's Report

The President stated that Section 34 of the Act directs that each year the Association provide a report to the Minister on the activities of the APGO. This report was prepared by the Association and Presented to the Minister. The colour original is posted on the APGO website and he encouraged members to visit the site and review the document.

The APGO annual report contains reports from all the Officers and Committees of APGO. The President called for any questions members might have for any Officers or Committee Chairs regarding their reports. There were none.

The President thanked Executive Director & Registrar Andrea Waldie, P.Geo., and her staff, particularly Bernard Kradjian for assembling and posting all the material for the Annual Report. He then introduced Andrea Waldie to present the Executive Director & Registrar's report.

The ED/R welcomed everyone and thanked them for supporting APGO. Highlights of the past year were reviewed:

- New Strategic Plan implemented with three main action areas:
Governance: Policy documentation and Terms of Reference, to ensure consistency and fairness, are currently under review and development.
Enforcement & Compliance: An Enforcement & Compliance Coordinator has been hired. Existing files are under review and new compliance files are being compiled.
Communications: High priority is being given to university outreach and communications. The new Communications Coordinator continues to work on the web site, and has developed the new look of the Newsletter and the Annual Report. The Association continues to increase communication efforts in the area of licensure awareness and on conveying the requirement for and value of the professional designation.

- Member Volunteers were acknowledged and thanked for their continuing involvement in university presentations and booth assistance at various conferences.
- Efforts continue with regard to initiatives to facilitate mobility between Canadian jurisdictions.
- The Agreement on Internal Trade (AIT) becomes effective in mid-2009. APGO is compliant under this new Agreement.
- All Committees continue to be extremely active. All Chairs and members were thanked for time contributed to the Association.
- Membership numbers for the year were reviewed.

ED/R thanked the staff for all their hard work throughout the year.

16. Issues Forum

The President invited members to raise any questions or concerns they would like to have considered by Council in the coming year.

Question: Inquiry as to the status of the Salary Survey.

Andrea Waldie, Executive Director & Registrar reported it was anticipated to be received within the next few days – data leveling issues had resulted in a delay. It has been reviewed by both the Quebec Registrar and herself. The Salary Survey and Executive Summary will be e-mailed as soon as it is received.

Question: RE: Discipline & Complaints – Have any complaints brought forward to APGO been upheld and resulted in disciplinary action?

ED/R responded that one case was dismissed due to the fact that the incident took place before the Act existed; one case was resolved through mediation; and some cases are currently under review.

Question: Were any complaints found to be of a public safety issue?

ED/R: No

Question: Were any complaints lodged by another regulatory body?

ED/R: No

There were no further questions.

17. Other Business

The President asked if there was any other business to come before the business section of the meeting was closed. There being none, the business section of the meeting was closed.

18. Induction of the New President

APGO's tradition in inducting the new President is to "Pass the Rock Pick". The President stated that as he now is at the end of his term, it gave him great pleasure to pass on the "APGO Hammer" to his successor, Stephen Wilson, P.Geo. Upon passing the gavel, Dr. Finn completed his term and handed the meeting over to the President for 2009-2010. He called Mr. Wilson forward to act as Chair.

Mr. Wilson thanked Council for their support. He thanked Greg Finn, the outgoing President, for an exemplary job. He also recognized Steven Usher for his immense contributions to the Association. In the coming year, the President looks forward to working with the new Council on furthering the implementation of the Strategic Plan. He encouraged everyone to look for new ways to support members and to assist APGO staff.

The President presented a token of appreciation to the outgoing President, Dr. Gregory Finn.

19. Close of Business meeting

The President called for a motion to formally adjourn the business meeting.

Motion #5: Christopher Kimmerly, P.Geo., moved that the 7th Annual General Meeting of the APGO be adjourned. Seconded by Kristin Hanson, P.Geo. Motion carried unanimously.

The President declared the meeting adjourned at 4.30 pm.