

Present

Scott McLean, Chair
Milan Situm
Mark Goldie
John Ryder
Roger Phillips
Carole Gilbert
Don Johnston
Paul Connor
Marco Simone
David Good
Paul Hubley
David Leng
Pizye Nankamba
Melanie Siewert
Robert Hearst
Patricia Lorenz
Kristina Small

Roger Woeller
Bryan Brassington

Regrets:

Milan Situm

Staff

Tony Andrews, CEO
Eilidh Lewis, Deputy Registrar
Marilen Miguel, Stakeholder Relations

By invitation:

Andrew Boddington, Policy Concepts
Jonathan Rose, Policy Concepts
Zen Keizars
Mary-Anne Hildebrandt, Imshun Je and
Trina Maher
Simon Gautrey

1. CALL TO ORDER

The President called the virtual meeting to order at 9:02 a.m.

2. WELCOME AND ACKNOWLEDGEMENT

Chair acknowledged and thanked everyone for their online participation.

3. SAFETY MINUTE

The Chair provided Council with statistics on COVID 19 cases as of November 2020 highlighting the need to continue to take safety precautions to help prevent the spread of the virus.

4. CONFLICT OF INTEREST DECLARATION

None

5. APPROVAL OF AGENDA

The Council reviewed the agenda.

Motion 137 - 1: Robert Hearst moved to accept the agenda as presented. Seconded by Paul Hubley. Carried.

6. ATTENDANCE RECORD

The attendance record was noted.

7. MINUTES FROM September 17, 2020 MEETING

Council reviewed the minutes from September 17th, 2020 meeting.

Motion 137 – 2: Robert Hearst moved to accept the minutes as presented. Seconded by Tafa Gomwe. Carried.

8. MATTERS ARISING FROM September 17, 2020 MINUTES

Action 136 – 2: Aftab Khan to provide Enforcement & Compliance (E&C) high-risk number to Council in proportion to the total number. Aftab Khan to provide update on the status of this action item at the next Council meeting.

9. POLICY CONCEPTS UPDATE

Jonathan Rose provided a summary of government relations activities and reported on the latest update from Queen's Park. He noted that a meeting will take place between PGO and MENDM on November 23rd to discuss PGO's proposed PGA amendments and work is being done in preparation for that meeting.

10. PGA AMENDMENTS UPDATE – Provided by Roger Phillips

MENDM representatives proposed that PGO explore administrative options by developing policy guidelines rather than seeking amendments to legislation. They would like to see more research on what other regulatory bodies are doing around illegal practice.

The PGA Amendments Ad Hoc Group will be meeting with MENDM on November 23rd and preparatory work is being undertaken.

11. CEO REPORT

Tony Andrews, CEO, provided an update on the following areas:

1. Administration and Operations

- Website Review - ongoing
- Volunteerism & Mentoring - ongoing
- Annual Dues Renewals – too early to tell of the impact of COVID 19 on renewals
- Bill Creditor Payment Service - ongoing
- University Outreach – PGO conducted online information sessions on its registration process to universities across Ontario.
- CPD Events – Marilen Miguel provided a brief summary of online CPD events taking place in the Fall.
- Engineers Canada (EC) Home-Auto Insurance Program – PGO is a participating regulator of this program and is in the process of signing an agreement with EC to continue to provide this group program to PGO's registrants.
- Work Competency Assessment Tool – PGO is reviewing this tool and is in the process of adopting it as part of PGO's registration process.
- Geoscience Professional Practice Catalogue – an online database launched by Geoscientists Canada featuring professional practice guidelines by its member constituents across Canada.
- Staff Professional Development – highlighted staff's participation in 2020 online conference hosted by the Canadian Network of Agencies for Regulation (CNAR).

Noting the student outreach being done across Ontario, Paul Connor highlighted the need to follow up on the Student Chapter initiative.

Action 137 – 1: Paul Connor and David Good will discuss Student Chapter initiative and how it can be rolled out across the province.

Tony Andrews highlighted the value of attending CNAR Conference in gaining critical knowledge and understanding of regulatory landscape, trends and issues impacting self-regulatory bodies.

Action 137 – 2: Tony Andrews to connect with CNAR on potential CPD session for Council.

2. Initiative and Issues

- Government Relations
 - PGA Amendments - ongoing
 - Submissions to MECP
- Committees – highlighted new initiatives
 - Diversity & Inclusion - ongoing
 - Climate Change – development of position statement
 - Symposium Planning – underway
- Other Activities
 - Meeting of CEOs of Geoscience & Engineering regulatory bodies

- Geoscience Canada Board Meeting
- Mobility Agreements – keeping the communication line open to OGQ for future discussion.
- Regulating Technologists – concerns around potential confusion around professional standards should
- Strategic Plan – work on action plan is ongoing; update will be provided in January 21, 2021 Council Meeting.

12. REGISTRAR'S REPORT

Eilidh Lewis, Deputy Registrar provided update on PGO's registration and other key activities

- A number of registration statistics that include, but not limited to, membership as of November 2020.

Membership Class	Nov, 2019	Nov, 2020
Full P.Geo.	2228	2289
Limited P.Geo.	73	76
Non-Practising P.Geo.	169	197
Geoscientists-in-Training	533	566
TOTAL	3003	3128
Student	770	475
Certificate of Authorization	213	219

- There continues to be no registration appeals filed to date.
- Complaints and Discipline – status is the same as the last report
- Engagement & Risk Assessment (E & RA) Files to date
 - Total number of non-registered geoscientists who became P.Geo.'s in 2020 is 39.
 - Total active files subject to enforcement and compliance to date is 467.
- Renewal
- Other activities
 - Attended online meetings of Professional Practice Exam Committee (PPEC) on September 23, and October 21, 2020.
 - Attended Geoscientist Canada Standard Council (GCSC) virtual meeting on October 24, 2020.
 - CPD Audit cycle for year 2019 is almost complete.
 - PGO student outreach – online sessions conducted at 10 universities across Ontario with another upcoming session taking place at Laurentian University on November 25th. Eilidh Lewis acknowledged the regional councillors for their leadership in this

initiative - Mark Goldie, David Leng, Bryan Brassington, Pizye Nankamba and Tafa Gomwe.

13. COMMITTEE REPORTS

Executive Committee Report – Update by Scott McLean

- Scott McLean noted the uptick of investment activities in the mining sector.
- Work on implementing identified priorities for 2021 is ongoing. Very pleased to see the Diversity and Inclusion Ad-hoc Committee moving ahead with a number of initiatives.

Governance Committee – Update provided by Paul Connor, Chair

- Paul Connor presented recommendations put forward by the Governance Committee with regards to every committee's/subcommittee's terms of reference (ToR).
 1. Proposed edits to a number of wordings in the ToRs and updating the logo on each document
 2. In addition to the above, the following are also being proposed to be included in ToRs:
 - A clause requesting CV of potential members vetted by the chair of the committee.
 - A section stating a minimum number of meetings that each committee members should attend.
 - An aspirational language that allows professionals from diverse backgrounds and expertise to sit on PGO's committees, which would potentially allow for non-members to be invited to sit on committees based on needed expertise.
 - A clause requiring for committee meeting minutes to be circulated for review and approval with specified timeline.
 3. Other recommendation for specific committees:
 - The Registrar and the CEO should be allowed to sit on Professional Practice Committee. This has been the case for many years.
 - Past Presidents' Advisory Committee should formalize its role in the selection of nominees eligible for various geoscience awards.

Registration Committee – No update at this time.

Complaints Committee – No update at this time.

Discipline Committee – No update at this time.

Finance Committee – Update by Marco Simone, Chair

- Marco Simone noted that expenses on meeting-related logistics are significantly down because of COVID-19 restrictions around face-to-face meetings.

- Geoscientists Canada increased its membership fee, which impacts PGO's registration revenues.

Communications Subcommittee – Update by Zen Keizars, Chair

- Zen Keizars reported that Communications Subcommittee have been holding meetings with a number of committees to discuss communications process.

Professional Practice Committee (PPC) – Update provided by Paul Hubley, Chair

- Paul Hubley reported that the PPC's work on reviewing professional practice guidelines is ongoing. Added to the current documents being reviewed was PGO's Document Authentication guidelines.
- The committee is also looking at discussing guidelines on intellectual property.

Environmental Geoscience (EG) Subcommittee – Update by Simon Gautrey, Chair

- Simon Gautrey reported on the 2020 activities of the EG subcommittee, highlighting a number of submissions made to the Ministry of Environment, Conservation and Parks (MECP). These submissions were in response to a number of proposed regulatory amendments posted by MECP in the Environmental Registry of Ontario (ERO).

Geology Subcommittee – Update by Mary-Anne Hildebrandt, Chair

- Mary-Anne Hildebrandt presented to Council the General Professional Practice Guidelines for Geologists. This guidelines document, once approved by Council, would replace the Mineral Exploration Best Practices Guidelines developed in June 2000.
- Council members discussed the document and proposed a number of recommendations for inclusion in the document, which include but not limited to the following:
Add aspirational statement on Diversity and Inclusion
Include a section that reference the Document Authentication Guidelines
Consider including QPs in environmental sector

Action 137 – 3: Mary-Anne Hildebrandt will bring back the recommendations to Geology Subcommittee for review and to update the draft General Professional Practice Guidelines for Geologists.

Diversity & Inclusion (D&I) Ad-hoc Committee – Update by Mary-Anne Hildebrandt (Chair), Imshun Je and Trina Maher

- The D&I Ad-hoc Committee presented to Council the PGO position statement on Diversity and Inclusion. The committee members presented the case for D&I highlighting statistics and how PGO is faring compared to its peers across Canada. The presentation also included an action plan outlining a number of action items to be implemented from current period to June 2021.

- Council members discussed the proposed position statement and provided comments to the document.

Action 137 – 4: David Good and Paul Connor will meet to discuss further the content of the document and will provide a more cohesive feedback to the committee. Council will revisit the document at its January 21, 2021 meeting.

Geomorphology Subcommittee – Update by Roger Phillips, Chair

- Roger Phillips reported that a draft of Professional Practice Guidelines for Geomorphologists was put forward to Professional Practice Committee for review. The subcommittee would like to present this guideline to Council for approval at its January 21, 2021 meeting.
- The subcommittee on behalf of PGO is working on developing comments to the Ministry of Natural Resources and Forestry (MNRF) Technical Guidelines for Erosion Hazard Assessments. The subcommittee is aiming to complete the draft response by end of 2020.

Conference Planning Committee (CPC) – Update by Paul Hubley, 2020 Chair

- Paul Hubley reported that he passed on the Chair responsibilities to Mark Priddle, who is chairing the 2021 conference planning.

Climate Change Committee – Update provided by Paul Hubley

- Paul Hubley reported that the committee's work on developing the climate change risk position statement is progressing well. He was pleased to note that the committee has the expertise it needed to help steer PGO's work in the right direction.

14. REGIONAL COUNCILLORS AND COUNCILLOR-AT-LARGE REPORTS

Regional Councillors in partnership with PGO staff are leading the annual outreach to universities across Ontario. Eilidh Lewis, Deputy Registrar was acknowledged for her work on this initiative.

- **North East (Tafa Gomwe):** Virtual outreach scheduled on November 25, 2020 at Laurentian University
- **North West (Pizye Nankamba):** Conducted virtual outreach on November 5th at Lakehead University.
- **South East (Bryan Brassington):** Conducted virtual outreach to universities in South East region in partnership with PGO staff. Bryan Brassington also brought up the importance of engaging registrants to encourage them to volunteer with PGO. This item will be discussed further with Scott McLean.

- **South West (David Leng):** Conducted a number of PGO information sessions online with most universities in South West Region. He will also be conducting Geoscientists Canada's Qualified Person (QP) Short Course for Students online on November 21, 2020.
- **Central (Mark Goldie):** Conducted online outreach to University of Toronto (Mississauga and Scarborough campuses).
- **Councillors-at- Large:** Nothing to report at this time.

15. BUSINESS

Follow up discussion on how PGO should refer to its 'members' - licensees, registrants, professional geoscientists?

- Tony Andrews presented on the outcome of the survey PGO conducted among members of the Ontario Regulators for Access Consortium (ORAC) to help Council in its deliberation on the appropriate term to adopt in place of "member".
- The need to replace "member" is to ensure consistency of messaging that PGO is a regulatory body protecting public interest and not a member-driven professional association – strengthening PGO's branding as a regulator.
- Based on the information provided at the table, Council decided to adopt the term "registrants" to refer to P.Geo.'s and geoscientists-in-training, a term many Ontario self-regulatory organization (SRO) use to refer to professionals they regulate. Students will continue to be referred to as "student members".

Motion 137 – 3: Bryan Brassington moved to replace the term "member" with the term "registrant" to refer to PGO's registered professional geoscientists and geoscientists-in-training. Seconded by Melanie Siewert. Carried.

16. OTHER BUSINESS

None.

17. IN-CAMERA SESSION

Council had a brief in-camera session at 12:40 p.m.

18. ADJOURNMENT

Motion 137 – 4: Roger Woeller moved to adjourn the meeting.

Meeting was adjourned at 12:45 p.m.



President

Summary of Motions and Actions

MOTIONS

Motion 137 - 1: Robert Hearst moved to accept the agenda as presented. Seconded by Paul Hubley. Carried.

Motion 137 – 2: Robert Hearst moved to accept the minutes as presented. Seconded by Tafa Gomwe. Carried.

Motion 137 – 3: Bryan Brassington moved to replace the term “member” with the term “registrant” to refer to PGO’s registered professional geoscientists and geoscientists-in-training. Seconded by Melanie Siewert. Carried.

Motion 137 – 4: Roger Woeller moved to adjourn the meeting.

ACTIONS

Action 137 – 1: Paul Connor and David Good will discuss Student Chapter initiative and how it can be rolled out across the province.

Action 137 – 2: Tony Andrews to connect with CNAR on potential CPD session for Council.

Action 137 – 3: Mary-Anne Hildebrandt will bring back the recommendations to Geology Subcommittee for review and to update the draft General Professional Practice Guidelines for Geologists.

Action 137 – 4: David Good and Paul Connor will meet to discuss further the content of the document and will provide a more cohesive feedback to the committee. Council will revisit the document at its January 21, 2021 meeting.