

Present

Scott McLean, Chair
Milan Situm
Mark Goldie
John Ryder
Roger Phillips
Carole Gilbert
Don Johnston
Paul Connor
Marco Simone
David Good
Paul Hubley
David Leng
Pizye Nankamba
Tafa Gomwe
Robert Hearst
Patricia Lorenz
Kristina Small

Roger Woeller
Bryan Brassington

Regrets:

Melanie Siewert

Staff

Tony Andrews, CEO
Aftab Khan, Registrar
Marilen Miguel

By invitation:

Andrew Boddington, Policy Concepts
Jonathan Rose, Policy Concepts
Zen Keizars
Mary-Anne Hildebrandt
Christine Vaillancourt

1. CALL TO ORDER

The President called the meeting to order at 9:05 a.m.

2. WELCOME AND ACKNOWLEDGEMENT

Chair acknowledged and thanked everyone for their online participation.

3. NEW COUNCIL MEMBER APPOINTEES

The chair recognized and welcomed Kristina Small as the new Lieutenant Governor in Council (LGIC) Member Appointee.

He called on Paul Connor to introduce the nominee for LGIC Non-member Appointee. Paul Connor introduced Dr. Patricia Lorenz.

Dr. Lorenz is a Certified Public Accountant (CPA) and a Chartered Accountant in Canada. She also holds the designations of CPA and Chartered Global Management Accountant (CGMA) in the US. Dr. Lorenz is a Doctor of Veterinary Medicine and holds a diploma in Horticulture. She held senior financial and operations positions in a number of companies in various sectors. Dr. Lorenz has been a member of the Board of Directors of the National Angel Capital Organization.

Motion 136 – 1: Paul Connor moved to appoint Dr. Patricia Lorenz for the position of LGIC Non-Member appointee. Robert Hearst seconded the motion. Carried.

The Chair welcomed Dr. Lorenz as the new LGIC Non-member appointee.

4. SAFETY MINUTE

With students being back to school, Ontario is bracing for the second wave. The chair reminded everyone to continue to be mindful of health precautions to protect themselves from COVID infection. He reminded everyone to be diligent in wearing mask, washing of hands and sanitizing cell phones.

5. CONFLICT OF INTEREST DECLARATION

None

6. APPROVAL OF AGENDA

The Chair proposed to combine the Reports of Diversity and Inclusion and Executive Committee.

Motion 136 - 2: Roger Woeller moved to accept the agenda as amended. Seconded by Paul Connor. Carried.

7. ATTENDANCE RECORD

The attendance record was noted.

8. MINUTES FROM MAY 21, 2020 MEETING

Council reviewed the minutes from May 21st meeting. Minor edits were made.

Motion 136 – 3: Robert Hearst moved to accept the minutes as amended. Seconded by Paul Hubley. Carried.

9. POLICY CONCEPTS UPDATE

Jonathan Rose provided an update to Council on PGO's government relations activities. He noted that PGO has been successful in influencing policy, particularly in ensuring the inclusion of geoscience Qualified Person (QP) in relevant statutes and regulations that call for the expertise of appropriate regulated professionals to uphold the primacy of public protection in geoscience domain.

10. MATTERS ARISING FROM MAY 21, 2020 MINUTES

Action Items from May 21, 2020 were completed.

11. CEO REPORT

Tony Andrews, CEO, provided an update on the following areas:

1. Administration and Operations

- Adapting to COVID-19 New Realities
- Scanning of Licensee Files – completed.
- AGM
- Annual Symposium
- June 5: Geoscientists Canada Board Meeting – GC increased the regulators' membership fee by \$5.00 per licensee to address deficit and to sufficiently fund its programs.
- Amending Regulations to create P.Geo. Retired
- Amending Regulations regarding CPD non-compliance, in particular the ability to suspend a licensee due to non-compliance in fulfilling CPD requirements.
- Committee ToRs
- Orientation Session for New Council Members

2. Initiative and Issues

- Diversity and Inclusion Committee – Scott McLean to report more on this.
- Sustainability and Climate Risk – Ad hoc group Chaired by Paul Hubley will report on this item.
- PGA Amendments – injunction power survey and case studies document were submitted to the MENDM to support PGO's case for PGA amendments.

Action 136 – 1: Marilen Miguel to share the documents with Council members via Boardable.

- Mobility Agreement with OGQ – OGQ is in the process of selecting representatives to discuss mobility issues with PGO.
- Engaging the Ontario Government - ongoing
- Strategic Planning – focus on completing Action Plans. A strategic planning progress report will be presented during the January, 2021 Council Meeting.

12. REGISTRAR'S REPORT

Aftab Khan, Registrar provided update on PGO's registration and other key activities

- The Registrar highlighted PGO's measures in response to COVID 19.
 - Many registration activities have already been online prior to pandemic, which placed PGO in a better position to cope with the impact of COVID 19. In response to many universities implementing pass/fail option for students from first to fourth year, PGO will accept a passed course with credit awarded by a university towards the fulfillment of the knowledge requirements. All COVID 19-related updates with regards to registration process, including applications and exams are communicated electronically and posted on the PGO website.
- A number of registration statistics that include, but not limited to, membership as of March 2020.

Membership Class	Sep, 2019	Sep, 2020
Full P.Ge.	2228	2245
Limited P.Ge.	74	77
Non-Practising P.Ge.	156	195
Geoscientists-in-Training	526	557
TOTAL	2,795	2977
Student	721	427
Certificate of Authorization	211	213

- There continues to be no registration appeals filed since 2016 to date.
- Complaints and Discipline – one complaint filed for 2020; one file referred to Discipline; and one is pending hearing
- Engagement & Risk Assessment (E & RA) Files as of September 2020
 - Total number of non-registered geoscientists who became P.Ge.'s in 2020 is 29.
 - Total active files subject to enforcement and compliance to date is 496.

Action 136 – 2: Aftab to provide E & C high-risk number to Council in proportion to the total number of E & C cases.

- Other activities
 - Attended online meetings of Professional Practice Exam Committee (PPEC) on June 3, June 17, August 26 and September 9, 2020
 - Presented at PGO's Virtual Symposium Session - "Lessons Learned from Geoscience Investigations and Discipline Cases" along with Doug Cater and Mike Jones on June 30, 2020.
 - CPD Audit cycle for year 2019 has been initiated.

13. COMMITTEE REPORTS

Executive Committee Report and Diversity and Inclusion Committee Report – Update by Scott McLean

- Scott McLean reported on PGO's objectives identified as priorities during his 2020-2021 term along with identified action plan for each objective. In particular, he noted the formation of Diversity and Inclusion (D&I) Ad Hoc Committee to help strengthen the integration of Diversity and Inclusion's best practices in all of PGO's processes, which include but not limited to recruitment of staff and volunteers, outreach, promotion of D & I principles in professional practice, and in carrying out its regulatory functions such as registration, etc.
- Mary-Anne Hildebrandt, Chair of the newly formed D&I Ad Hoc Committee presented the Terms of Reference (ToR) for approval.

Mary-Anne Hildebrandt put forward a motion to have the Terms of Reference of D&I Ad Hoc Committee be accepted as presented. Paul Hubley seconded the motion. Discussions.

- Council noted that while ToR is not mandatory for an ad hoc committee, it is appropriate that D&I Ad Hoc Committee has one, which will provide direction and clarity on the mandate of the group.
- Council also indicated that the ad hoc committee should reflect diverse groups. It was noted that while diverse representation is important, equally critical is to ensure that individuals volunteering for the committee are strong advocates of Diversity and Inclusion principles.

Motions 136 – 4: Mary-Anne Hildebrandt put forward an amended motion that the ToR be accepted integrating the amendments put forward by Council to ensure that the composition of the D&I Ad Hoc Committee reflects diverse representations and is not limited to the seats specified in the original ToR. Seconded by Paul Hubley. Carried.

Governance Committee – Update provided by Paul Connor, Chair

- The Governance Committee started the preliminary work of preparing PGO for self assessment and eventually for the 3rd party review.
- Paul Connor presented to Council the Roles and Responsibilities of the Secretary.

Paul Connor moved to accept the Roles and Responsibilities of the Secretary as presented. Seconded by Don Johnston. Discussion.

- Review of the minutes of Council meeting should be included in the Roles and Responsibilities of the Secretary.

Motion 136 – 5: Paul Connor moved to accept the Roles and Responsibilities of the Secretary, which includes the review of the minutes of Council meeting. Seconded by Don Johnston. Carried.

Registration Committee – Update by John Ryder, Chair

- John Ryder reported that due to the pandemic, some PGO licensees are having difficulty in meeting PGO's Continuing Professional Development (CPD) requirements, which require a practising geoscientist 30 hours of CPD annually in a minimum of two of four categories (Education, Participation, Presentations, and Contribution to Knowledge). The Registration Committee met to discuss how they can address this issue and arrived at a consensus of providing flexibility around the requirements for 2020 only.

Motion 136 – 6: John Ryder moved that the requirement to have 30 CPD hours in a minimum of two of four categories (Education, Participation, Presentations, and Contribution to Knowledge) shall be temporarily changed to 30 CPD hours total without requiring a minimum of two categories but only for the year of 2020. Seconded by Roger Phillips. Carried.

Conference Planning Committee (CPC) – Update by Paul Hubley, Chair

- Paul Hubley commended CPC volunteers for their roles in leading the event. He indicated that the 2020 Virtual Symposium was a success due to strong staff support.
- Paul Hubley will consult with the CPC Committee to solicit interest from members to assume the role of Chair for 2021 conference planning.

Sustainability and Climate – Update provided by Paul Hubley

- An ad hoc group was formed called Climate Change Risks Committee. The members met on September 16, 2020 to develop PGO's position statement on climate change risks. The shift of focus from sustainability to climate change risks is consistent with that of the province and across Canada.

Communications Subcommittee – Update provided by Zen Keizars, Chair

- Zen Keizars extended an invitation to Council members to participate in the committee.
- Zen Keizars outlined the mandate of the committee, which is to develop PGO policy on communications. Target to present the draft policy to Council is end of the year.
- The Enforcement & Compliance Committee is working to develop a communication strategy to advance its work. The committee is collaborating with the Communications Committee to work on this deliverable.

Past Presidents' Advisory Committee (PPAC) – Update provided by Zen Keizars

- Zen Keizars provided a summary of the last Past Presidents' Advisory Committee meeting.

Geoscientists Canada (GC) – Update by Christine Vaillancourt, Ontario Director

- GC continues to meet with the Ordre des géologues du Québec (OGQ), to help facilitate the return of OGQ as a member of GC
- GC is launching its Geoscience Practice Guidelines Catalogue, which is a database of professional practice guidelines developed by geoscience regulators and other organizations across Canada.
- GC is in discussion with Australian Institute of Geoscientists regarding technical disclosures.
- GC's work experience and work competency project is moving along as planned.
- GC is developing a National Geoscience Code of Ethics Statement. This does not in any way replace each jurisdiction's Code of Ethics.

Finance Committee – Update by Marco Simone, Chair

- Marco Simone reviewed the year-to-date September 2020 financial statements. He noted that overall, the PGO is in good financial health.

PGA Amendments Ad Hoc Working Group – Update provided by Roger Phillips

- The working group met with the Ministry of Energy, Northern Development and Mines (MENDM) on September 16, 2020.

- MENDM staff are insisting on the review of administrative or policy options before giving consideration to amendments to the Act; this, in spite of the fact that PGO has provided much information to demonstrate that these options will not be sufficient for addressing illegal practice in Ontario.
- Proposed amendments were re-examined by Ministry staff, particularly the injunction authority.
- The ad hoc group is compiling data of what was done in the past to date to help in the development of a strong case of support for the proposed amendments.

Enforcement and Compliance (E& C) Committee – Update by Roger Woeller, Chair

- The E&C Committee's Terms of Reference has been completed.
- A key performance indicator (KPI) set by the committee is a 30% reduction in the outstanding E & C files that PGO has.

14. REGIONAL COUNCILLORS AND COUNCILLOR-AT-LARGE REPORTS

- **North East (Tafa Gomwe):** No update at this time.
- **South East (Paul Hubley):** No update at this time.
- **South West (David Leng):** No update at this time.
- **North West (Pizye Nankamba):** No update at this time.
- **Central (Mark Goldie):** Will conduct an outreach at University of Toronto Scarborough campus in the Fall focusing on PGO's registration process.
- **Councillors-at- Large:** Nothing to report at this time.

15. BUSINESS

- **How do we refer to our 'members' - licensees, registrants, professional geoscientists?**
 - Tony Andrews posed this question to Council, focusing attention on the need to move away from the term 'member', given that the reality of our mandate of serving the public means that we don't have members and summarized Richard Steinecke's legal opinion on the matter.
 - During discussion it was pointed out that in addition to registered geoscientists or licensees, PGO also has geoscientists-in-training and students as members.
 - No consensus was made on what terminology to adopt. This issue will be followed up at the next Council meeting.

16 OTHER BUSINESS

None.

17 IN-CAMERA SESSION

- Council had a brief in-camera session at 12:27 p.m.

18. ADJOURNMENT

Motion 136 – 7: Paul Connor moved to adjourn the meeting.

Meeting was adjourned at 12:45 p.m.

A handwritten signature in blue ink, appearing to read 'Paul Connor', is written above a horizontal line.

President

Summary of Motions and Actions

MOTIONS

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Motion 136 - 2: Roger Woeller moved to accept the agenda as amended. Seconded by Paul Connor. Carried.

Motion 136 – 3: Robert Hearst moved to accept the minutes as amended. Seconded by Paul Hubley. Carried.

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ACTION ITEMS

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Action 136 – 2: Aftab to provide E & C high-risk number to Council in proportion to the total number.