



Minutes of the 120th Meeting of Council of the
Association of Professional Geoscientists of Ontario
Thursday, September 14, 2017 at 333 Bay Street, 24th Floor, Toronto

Present:

Christine Vaillancourt, President
Zen Keizars, VicePresident
Tony Lotimer, Past President
Shelly Cuddy, Treasurer
David Leng
Gerhard Pratt
Renée-Luce Simard
Brad Leonard
Marco Simone
Tafa Gomwe
Wayne Caston
Bronwyn Azar
Paul Connor
Sue Carlyle

By Teleconference:

John McBride
Don Johnston
Paul Hubley

Regrets:

Bob Linnen
Nicole Januszczak
Françoise Campbell

By Invitation:

Louis Kan, CEO
Marilen Miguel
Aftab Khan, Registrar
Nathaniel Howell, Staff
Mark Priddle, Geoscientists Canada
Temi Omope, Recording secretary

1. CALL TO ORDER

The President, acting as Chair, called the meeting to order at 9.02 a.m.

2. SAFETY MINUTE

Bronwyn Azar informed everyone that in the case of encountering a Bear, it is advisable to raise both hands.

3. CONFLICT OF INTEREST

None.

4. WELCOME/INTRODUCTIONS & PRESIDENT'S REMARKS

The Chair welcomed everyone to the meeting and thanked Past President, Tony Lotimer for his contribution to the Council particularly in leading the task force on the Search for the new CEO.

5. MEETING AGENDA

Council reviewed the proposed Agenda.

Motion 120-1: Bronwyn Azar moved to accept the Agenda as presented. Seconded by Tafa Gomwe. All in favour. Motion carried.

6. ATTENDANCE REPORT

The Attendance Record was noted.

7. MINUTES OF THE JUNE 8, 2017 MEETING

Minutes of the June 8, 2017 meeting were reviewed and amendments made.

Motion 120-2: Brad Leonard moved to accept the Minutes as amended. Seconded by Shelly Cuddy. All in favour. Motion carried.

8. MATTERS ARISING FROM THE MINUTES

Action Item 115–2: Finance Committee to consider adopting a Reserve Fund Policy to formalize APGO’s Investment policy and handling of funds. Completed.

Action 116-1: Council to convene a Subcommittee to review and discuss the inclusion of the word “Natural Environment” as contained in the opening statement of the Ends/Mission Policy – Agenda of March 9, 2017. Ongoing. Deferred to the Next Meeting.

Action 116-2: Refer the Discussion on Document Authentication to the Professional Practice Committee. Based on the Recommendation received, a response to the Ministry of Environment & Climate Change to be sent by Aftab Khan. Ongoing.

Action 116-3: The Governance Committee will discuss and recommend how to move forward re the issue of Non-Practicing and Retired Members. Ongoing.

Action 116-4: Aftab Khan to hold a discussion on the Earth Science Program at York University at the next Registration Committee meeting. York teaches Geoscience but does not have a Geoscience Department. Aftab will re-check and report back to Council. Ongoing

Action 117-1: A working group from APGO will review the issue and the need for collaboration with OGQ regarding professional practice in the mines and mineral exploration practice area. Christine Vaillancourt, David Leng and Don Johnston agreed to participate in the Working Group. Waiting to hear from OGQ. Ongoing

Action 117-2: QP Short Course – APGO to reach out and introduce this course to the University community and determine the level of interest. Given sufficient interest, APGO to work collaboratively with Universities to deliver a course that will be consistent for all institutions. Louis Kan. Ongoing.

Action Item 117-3: Financial Statements – (1) add a line item “Outreach Expenditures” when setting up 2018 Budget. (2) Louis Kan to report these expenditures Quarterly to Council in 2017. Shelly Cuddy, Louis Kan. Ongoing.

Action Item 118-1: re: Brownfields Service Delivery/MoA Roundtable. Louis Kan to formulate a Professional Development Survey after practice data is collected as part of 2018 fee renewal process. Marilen Miguel to move forward with planning and implementation of professional development courses.

Action Item 118-2: Quorum for Council Meetings: Working with legal counsel, prepare the wording of a new By-law to set the number for quorum at Council Meetings; this By-law to be tabled for approval by members at the 2017 AGM. Louis Kan. Ongoing.

Action Item 118-3: APGO Services Agreement with APGO Education Foundation: Council authorized Louis Kan to initiate an update of the current agreement. The Agreement has been signed.

Action Item 118-4: Outreach activities: guidelines/policies to be developed to track expenditures for each event so that a budget can be put in place for future years. Shelly Cuddy, Christine Vaillancourt, Zen Keizars, Louis Kan. Ongoing

Action Item 118-5: At the June Council meeting, discuss establishing an unrestricted Operating Fund or re- name the Strategic Initiative Fund. Add item to Agenda. Louis Kan. Completed

Action Item 118-6: Proposed Investment Policy – Council to send any comments to Shelly Cuddy. Members of Council. Completed.

Action Item 119-1: Professional Geoscientists Act Amendments – Consider including ‘Environmental Geoscientist’ in a future draft of the Amendments. Louis Kan.

Action Item 119-2: Draft Expense Policy – If anyone has comments, please send to all Council members. Council Members.

Action Item 119-3: Finance Committee Terms of Reference. Add an item to September 2017 Agenda for Council to approve the minor changes to this document. Closed

Action Item 119-4: Discipline judgments appearing on APGO website. Brad Leonard to ask Richard Steinecke, APGO Counsel, for his professional opinion as to whether there is a time limit when a Discipline judgment against a member’s name could be removed from the website. The answer received is no, there is no time limit.

9. ISSUES

CEO UPDATE

CEO, Louis Kan provided the Council with Operational and Projects Update as at August 31, 2017.

- Presentation on the Act Modernization was held on September 13, 2017 at the Ministry’s Mining Act Advisory Committee.
- CEO, Registrar, Deputy Registrar and Council member David Leng met with OSPE staff. Based on the discussion, it was decided that APGO will submit a letter of support for the “goals” of the project and offer support and input on registration and technical issues within the regulatory mandate of APGO. APGO’s logo will not be used in any OSPE publication or communication regarding this project. Further, APGO will not be mentioned as a “Partner”.
- Proposed amendments to the APGO Bylaws will be sent to legal counsel for review and present to council in early 2018 for inclusion in 2018 AGM package to facilitate members’ voting.
- The revised APGO agreement with APGO Foundation has been signed.

PROFESSIONAL DEVELOPMENT

- MOECC information Session on RSC with APGO members is scheduled for September 22, 2017 and a 2-day workshop by Bill Leedham, P. Geo and David Wade, P. Geo is scheduled for October 11-12, 2017.
- A 2-day short course on Introduction to Exploration Geochemistry for Precious Metals is Scheduled for November 13-14, 2017 at Thunder Bay.
- Networking event in Barrie with Dr. Jennifer McKelvie, P. Geo is scheduled for October 19, 2017.

APGO'S ONLINE REGISTRATION, PAPERLESS POLICY AND PUBLIC REGISTER

- Online application has been completed and tested and approved. Soft launch will be between Oct 1 – December 15, 2017. Applicants who participate will be eligible to win a \$100 credit towards their 1st year APGO annual dues. Membership guideline package has also been updated.
- APGO's Privacy Policy has been updated in compliance with current legislation.
- In house IT support, along with IT service provider are working to configure the website to ensure that all required information is accessible in accordance with the Act.
- Exploring software-based solutions to deliver on our paperless office strategy. Registrar consulted with APEGBC and other similar organizations for best practices and recommendations.

POLICY CONCEPTS UPDATES

Andrew Boddington updated the Council on Recent Government Policies.

He noted that APGO's focus has been on the PGA proposed amendment, which continues to move forward. The discussions on this have strengthened the relationship between the APGO and the Government. The proposed amendment was presented before the Ministry of Mining Act Advisory Committee and lots of feedback were received.

Brad Leonard suggested that the Council should reconstitute the working group earlier formed, to further discuss how best to represent the interest of all the stakeholders in the industry.

Andrew Boddington also noted that the Ministry of Natural Resources and Forestry revised the Aggregate Resources Act. They are desirous of meeting with the APGO to discuss where both parties' goals may align.

APGO DRAFT EXPENSE POLICY

Council reviewed the Draft Expense with the Suggested changes. CEO noted that extensive research was conducted on the "no alcohol reimbursement" Section of the Policy. The Council unanimously agreed that APGO should have a "no alcohol reimbursement" Policy.

Motion 120-3: Shelly Cuddy moved to approve the "No-Alcohol Reimbursement Policy except during hospitality event. Seconded by Renée-Luce Simard. All in favor. Motion carried.

Motion 120-4: Tony Lotimer moved to approve the APGO's Expense Policy as a living document, subject to the modifications made on the "No Alcohol Reimbursement", Per Diem and deference to the CEO's discretion on meal cost reimbursement Sections. Seconded by Zen Keizars. All in favor. Motion Carried.

Action Item 120-1: "No use of Recreational Marijuana" should be included in the Policy

Action Item 120-2: Remove "500 Kilometers" from the phrase under travel Expenses.

GEOSCIENTISTS CANADA(GC)

Mark Priddle provided the following update –

- Search for the new CEO continues with over 20 applications received.
- HRSCC approved the grant application covering the admission of foreign-trained Professionals
- Working on getting “P. Geo” Trade Mark approved.
- The draft GIT booklets are being distributed to all Universities in Canada that offer Geoscience programs.
- Dr. Frances Hein received the 2017 Canadian Professional Geoscientist Award, which will be presented in Alberta.

10. REGISTRARS REPORT

Aftab Khan reported that the total number of Registrations received as at September 14, 2017 was 2,692 compared to 2514 as at December 31, 2016.

209 C of A's

28 registered for the PPE exam as at September 1, 2017

Enforcement & Compliance: 267 files closed in 2017, 449 files added in 2017.

Registration Decisions: 0 Appeals in 2017

Complaints & Discipline: 6 complaints and Discipline cases. 2 of which have been closed.

11. TREASURER'S REPORT

Shelly Cuddy, Treasurer reviewed the Financial Statement for the period ending August 31, 2017. The draft 2018 budget will be circulated to the Finance Committee for comments and questions and will be brought to the Council for approval at the next meeting.

12. COMMITTEE REPORTS

Zen Keizars noted that he is in touch with Past Chairs of each committee to work with current Chairs for their Terms of Reference.

13. ENVIRONMENTAL SCANNING

Brad Leonard noted that the next phase in the Mining Act Modernization is to implement the Ontario's mining lands administration processes from the current paper-based model to a digital-age electronic system.

David Leng informed the Council about the upcoming Exploration Conference in Toronto from October 22-25, 2017.

14. REGIONAL COUNCILLOR AND COUNCILLOR- AT-LARGE REPORTS

Renée-Luce Simard, North-East: Nothing to Report.

Shelly Cuddy, Councillor-at-Large: Nothing to report.

Françoise Campbell, Central: Holding a Presentation at University of Toronto on September 14, 2017.

John McBride, North West: No report.

David Leng, South West: Presentation set up in University of Waterloo for September and October, University of Windsor in November. Contacts yet to be made at Western Ontario University and University of Guelph.

Tafa Gomwe, CaL: In Discussion with Scientists from Search for Extraterrestrial Intelligence (SETI) on having a Presentation.

Bronwyn Azar: Nothing to report.

Christine Vaillancourt: Nothing to Report.

Paul Hubley: Working on Outreach in the area.

15. OTHER BUSINESS

CEO noted that staff is currently considering the possibility of having next year's AGM on the same day as one of the Professional Development conferences and the Convocation. The Council agreed that this may be worth exploring.

Zen Keizer suggested that the Council may want to consider the possibility of establishing APGO chapters in Universities to benefit students in Geoscience Programs. The Council agreed that a proposal should be drafted with respect to this.

Action Item 120-4: A draft Proposal on the establishment of APGO University Chapters should be brought before the Council for review at the next meeting.

16. COMMENTS ON TODAY'S MEETING

No Comments Received

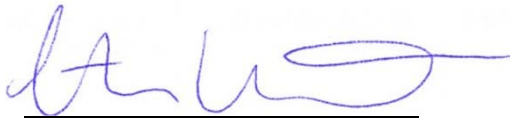
17. IN CAMERA

A brief In-Camera Session was held.

18. ADJOURNMENT

There being no further business, a motion was made to adjourn the meeting.

Motion 120-5: Tafa Gomwe moved to adjourn the meeting at 3:00 p.m. Seconded by David Leng.



President

SUMMARY LIST OF MOTIONS AND ACTION ITEMS

MOTIONS

Motion 120-1: Bronwyn Azar moved to accept the Agenda as presented. Seconded by Tafa Gomwe. All in favour. Motion carried

Motion 120-2: Brad Leonard moved to accept the Minutes as amended. Seconded by Shelly Cuddy. All in favour. Motion carried.

Motion 120-3: Shelly Cuddy moved to approve the “No-Alcohol Reimbursement Policy except during hospitality event. Seconded by Renée-Luce Simard. All in favour. Motion carried.

Motion 120-4: Tony Lotimer moved to approve the APGO’s Expense Policy as a living document, subject to the modifications made on the “no alcohol reimbursement”, Per Diem and deference to the CEO’s discretion on meal cost reimbursement Sections. Seconded by Zen Keizars. All in favour. Motion Carried

Motion 120-5: Tafa Gomwe moved to adjourn the meeting at 3:00 p.m. Seconded by David Leng.

ACTION ITEMS

Action Item 120-1: “No use of Recreational Marijuana” should be included in the expense policy

Action Item 120-2: Remove “500 Kilometers” from the phrase under travel expenses.

Action Item 120-3: A draft Proposal on the establishment of APGO University Chapters should be brought before the Council for review at the next meeting.