



Minutes of the 118th Meeting of Council of the
Association of Professional Geoscientists of Ontario
Thursday, May 11, 2017 at 333 Bay Street, 24^h Floor, Toronto

Present:

Tony Lotimer, President
Christine Vaillancourt, Vice President
Mark Priddle, Past President
Shelly Cuddy, Treasurer
Zen Keizars
Don Johnston
Bob Linnen
Françoise Campbell
Renée-Luce Simard
Brad Leonard
Doug Cater
Marco Simone
Tafa Gomwe
Bronwyn Azar

Visha Sukdeo

Regrets:

David Leng
John McBride

By Invitation:

Andrew Boddington & Jonathan Rose, Policy Concepts
Dennis Waddington, Chair, Audit Committee
Louis Kan, CEO
Aftab Khan, Registrar
Marilen Miguel, Staff
Nathaniel Howell, Staff
Avril Hylands, Recording secretary

1. CALL TO ORDER

The President, acting as Chair, called the meeting to order at 9.05 a.m.

2. CONFLICT OF INTEREST

None.

3. WELCOME/INTRODUCTIONS & PRESIDENT'S REMARKS

The Chair welcomed everyone to the meeting. He introduced Marco Simone, C.P.A., C.A., a new Public Non-Member of Council and Dennis Waddington, P.Geo, Chair of the Audit Committee.

4. MEETING AGENDA

Council reviewed the proposed Agenda.

Motion 118-1: Doug Cater moved to accept the Agenda as presented. Seconded by Shelly Cuddy. All in favour. Motion carried.

5. ATTENDANCE REPORT

The Attendance Record was noted.

6. SAFETY MINUTE

Françoise Campbell reminded Council that cyclists were now on the roads and to take all the appropriate precautions for safety when driving. She noted that cyclists too have a responsibility for road safety.

7. MINUTES OF THE MARCH 9, 2017 MEETING

Minutes of the March 9, 2017 meeting were reviewed and amendments made.

Motion 118-2: Christine Vaillancourt moved to accept the Minutes as amended. Seconded by Brad Leonard. All in favour. Motion carried.

8. MATTERS ARISING FROM THE MINUTES

Action Item 112 – 1: Council to convene a Task Force to produce a document describing the role of Councillor, to be ready for review by the new council in September. Zen Keizars, Christine Vaillancourt, Mark Priddle and David Leng volunteered to participate along with the Governance Committee. Mark will email the volunteers and Chair of the Governance Committee to arrange a discussion prior to June AGM. Two drafts completed – will be ready in September – Zen Keizars. On Sept. 8 Agenda under Other Business. On November 10 Agenda – Ongoing – requires review and endorsement by Council. On March 9, 2017 Agenda. Completed.

Action Item 115–1: Council asked for a breakdown of Non-practicing members. This will be discussed in the Registrar's Report on January 10th. On March 9, 2017 Agenda. Completed.

Action Item 115–2: Finance Committee to consider adopting a Reserve Fund Policy to formalize APGO's Investment policy and handling of funds. Ongoing. On May 11, 2017 Agenda.

Action Item 115–3: Availability of Historical information/formal handover to new Regional Councillors and Councillors-at-Large. As a starting point, GW suggested they contact Marilen Miguel and/or himself for assistance. New Councillors and Councillors-at-large; Gord White and Marilen Miguel. Ongoing. Completed.

Action Item 115-4: Annual Work Plan: Christine Vaillancourt has begun work with Dorene Weston to formalize the annual work plan. Gord White will also be contacted. Will be included in the January Planning Meeting. On January 10th Agenda. Christine Vaillancourt. Ongoing.

Action 116-1: Council to convene a Subcommittee to review and discuss the inclusion of the word "Natural Environment" as contained in the opening statement of the Ends/Mission Policy – Agenda of March 9, 2017. Ongoing.

Action 116-2: Refer the Discussion on Document Authentication to the Professional Practice Committee. Based on the Recommendation received, a response to the Ministry of Environment & Climate Change to be sent by Aftab Khan. Ongoing.

Action 116-3: The Governance Committee will discuss and recommend how to move forward re the issue of Non-Practising and Retired Members. Ongoing.

Action 116-4: Aftab Khan to hold a discussion on the Earth Science Program at York University at the next Registration Committee meeting. York teaches Geoscience but does not have a Geoscience Department. Aftab will re-check and report back to Council. Aftab will report at June 8th meeting.

Action 116-5: Councillor Job Description document: On March 9, 2017 Agenda. Completed.

Action 117-1: A working group from APGO will review the issue and the need for collaboration with OGG regarding professional practice in the mines and mineral exploration practice area. Christine Vaillancourt, David Leng and Don Johnston agreed to participate in the Working Group. Ongoing.

Action 117-2: QP Short Course – APGO to reach out and introduce this course to the University community and determine the level of interest. Given sufficient interest, APGO to work collaboratively with Universities to deliver a course that will be consistent for all institutions. Ongoing.

Action Item 117-3: Financial Statements – (1) add a line item “Outreach Expenditures” when setting up 2018 Budget. (2) Louis Kan to report these expenditures Quarterly to Council in 2017. Shelly Cuddy, Louis Kan. Ongoing.

Action Item 117-4: It was agreed to add ‘Safety Minute’ as a permanent item on the Agenda, following Conflict of Interest; The item to be profession related to raise awareness of Health & Safety. One person to take the Minute at each Council meeting, beginning with Françoise Campbell at the next meeting. Completed.

9. EXECUTIVE COMMITTEE MINUTES OF APRIL 10, 2017

Draft Minutes were received.

10. 2016 AUDITED FINANCIAL STATEMENTS

Dennis Waddington, Chair, Audit Committee thanked Council for being invited to the meeting. He thanked the Audit Committee and Louis Kan for their help. Meetings were held with the Auditors to discuss the scope of their work. Wording of the notes to the financial statements were reviewed and updated where needed. Final draft of the 2016 Audited Financial Statements was distributed to Council and he recommended they be approved subject to receiving clean legal letters from all three law firms.

The Audit Committee reviewed its Terms of Reference and noted (1) it lacks the participation of a Non-Member Councillor, which it requested Council address; and (2) it is responsible for reviewing compensation for senior management, which the Committee suggested should probably be the responsibility of the Executive Committee.

Motion 118-3: Shelly Cuddy moved that Council approve the 2016 Audited Financial Statements as presented, subject to receiving the clean legal letters from all three law firms. Seconded by Brad Leonard. All in favour. Motion carried.

11. POLICY CONCEPTS UPDATE

Jonathan Rose gave an update of activities at Queen’s Park.

The main focus of Policy Concept's work on behalf of APGO continues to be amendments to the Act. Building relationships at the Ministry level will help facilitate the inclusion of amendments to the PGA in any upcoming Omnibus Bill. Next step: APGO to attend the Ministry Advisory Meeting scheduled for the summer of 2017 (delegation of resource and environmental sector groups). Preparation for the meeting will include having the finalized wording for the proposed amendments to the Act in place for discussion.

Work continues on the water-taking issue – panel will be in place later this spring and will include a seat for APGO. The Ministry is finalizing Terms of Reference.

Environmental Assessment reform – government recognizes the need to balance economic development and stewardship. MOECC is lead. Jonathan will check whether the new Mining Act includes this.

12. ACT MODERNIZATION UPDATE

Second draft of wording amendments related to Subsection 2(1) Definition of the Practice of Professional Geoscience, Subsection 5(1-4) Protected Titles and a new section 78(1-3) Restraining Orders proposed by the working group were distributed and reviewed. The draft will be returned to Richard Steinecke for formal review and Don Johnston will work with Richard to prepare the final draft. The urgency of presenting APGO's first draft of amendments to the Act to the Ministry was stressed.

13. LT. GOVERNOR IN COUNCIL AND PUBLIC NON-MEMBER APPOINTEES UPDATE

Two Public Non-Member appointments have been confirmed – Sue Carlyle, a lawyer and Marco Simone, C.P.A., C.A. Two candidates for LGIC appointments are awaiting Cabinet approval, anticipated to be in late May.

14. 2017 COUNCIL ELECTION

Effective as of the Annual General Meeting, 3 positions have been filled: Paul Hubley, S.E. Region Councillor, David Leng, S.W. Region Councillor and Zen Keizars, Vice President. All three will be acclaimed. Wayne Caston, former member of Council, was approached to fill the vacant position of Councillor-at-Large. This position is appointed by Council.

Motion 118-4: Mark Priddle moved to appoint Wayne Casson, P.Geo., Councillor-at-Large. Seconded by Brad Leonard. All in favour. Motion carried.

15. ANNUAL GENERAL MEETING

Keynote Speaker will be Don Johnston. A Council meeting will be held in the morning of the AGM on June 8.

16. GEOSCIENTISTS CANADA

Mark Priddle updated Council on GC activities:

- Short courses
- Resources for Future Generations (RFG) Vancouver National Conference June 2018
- General knowledge & experience requirements – whether to review under consideration
- GIT Handbook now being distributed
- Geoscience for Society for public information in preparation

- Certification mark has been re-submitted
- GC AGM June 3, 2017 – Quebec will be present as observers

17. UPDATE ON APGO OFFICE

- Revamped 2016 Annual Report in preliminary stage of preparation. Key goal is to turn data into useful information.
- On-line Application process being re-vamped and streamlined; in final stages of testing – focus is on end-user experience
- Continuing to move towards a paperless office

18. MODERNIZATION OF BROWNFIELDS SERVICE DELIVERY ENHANCEMENT MOA ROUNDTABLE

Summaries of the September 2016 and April 2017 Ministry Roundtables were distributed to Council for discussion. Council identified the following areas for action:

- Relevant professional development courses currently being developed by APGO.
- Collect and disseminate information on relevant courses that can be recommended to members performing these services. Louis Kan will contact Ron Ormson (Chair, Environmental Subcommittee) for input.
- Collect data on reasons reports were asked to be resubmitted for (i) technical and/or (ii) administrative reasons
- Professional Practice Committee to recommend a list of questions and methodology for questionnaire aimed at identifying the scope of the issues and the number of members/firms involved.

Action Item 118-1: re: Brownfields Service Delivery/MoA Roundtable. Louis Kan to contact Professional Practice Committee to formulate a questionnaire. Marilen Miguel to move forward with planning and implementation of professional development courses. Louis Kan to contact Ron Ormson for information on recommended courses. Collect data on reasons reports were asked to be resubmitted for technical and/or administrative reasons. Louis Kan, Marilen Miguel.

19. QUORUM FOR COUNCIL MEETING

The need for establishing a number for Council Meeting Quorum was identified and discussed.

Action Item 118-2: Quorum for Council Meetings: Working with legal counsel, prepare the wording of a new By-law to set the number for quorum at Council Meetings; this By-law to be tabled for approval by members at the 2017 AGM. Louis Kan.

20. SERVICES AGREEMENT WITH APGO EDUCATION FOUNDATION

The Services Agreement, after the initial two-year term, is currently on a one-year renewable term. Council agreed that the Agreement wording should be refreshed and updated.

Action Item 118-3: APGO Services Agreement with APGO Education Foundation: Council authorized Louis Kan to initiate an update of the current agreement.

21. REGISTRAR'S REPORT

Registration Update May 2017:

Full 2037; Limited 63; Non-Practising 128; GIT 383; TOTAL 2611. Students 726

It was noted that in 2016, 65 members resigned, had dues relief or retired; in 2015 the number was 50. Total number of non-members at the end of 2016 was 61; at the end of 2015, 155.

Applications received by month – to April 2017:

Practising 0; GIT 1; CofA 3; Change of Designation 3; Reinstatements 2; TOTAL 9

CofA as at May 11, 2017 - 207

New Members in April 2017:

Full 12; Limited 0; GIT 15; CofA 3

PPE Exam Results:

April 2017 – 28 Registered; 28 wrote; 20 passed
25 Registered for June

Technical:

APGO – April - 3 registered; 3 wrote; 3 passed

Enforcement & Compliance Status at March 2017:

Total active files at December 2016	545
Added in 2017	5
Files closed in 2016	204
Files closed in 2017	151
Total files to date	1832
Became members	354 (19.3%)
TOTAL ACTIVE FILES	399

Appeals in 2016 and 2017 to date – zero

Complaints & Discipline – May 2017 – 3 Complaints filed – panels being formed

Other Activities:

- Data base clean up in MPower in progress
- C of A data base being reorganized
- Presentation given at Student-Industry Mineral Exploration Workshop (S-IMEW) at PDAC in Sudbury May 5, 2017.

22. TREASURER'S REPORT

The April statements were reviewed and a small change in the Balance Sheet format was noted. Regarding outreach activities, guidelines/policies will be developed to track the financial impact of outreach activities and facilitate budgeting.

Action Item 118-4: Outreach activities: guidelines/policies to be developed to track expenditures for each event so that a budget can be put in place for future years. Shelly Cuddy, Christine Vaillancourt, Zen Keizars, Louis Kan.

The Treasurer noted minor changes made to the Finance Committee Terms of Reference.

Christine Vaillancourt will review Terms of Reference of all Committees for final approval at the June Council Meeting.

The proposed Investment Policy was circulated to Council for review. Comments to be sent to Shelly Cuddy.

Definition of the Contingency Reserve Fund and the Strategic Initiatives Fund (SIF) were reviewed. Council to send any comments on change of name of the SIF to Shelly Cuddy.

Motion 118-5: Shelly Cuddy moved that the 2016 surplus be moved into the Contingency Reserve Fund (CRF). Seconded by Brad Leonard. All in favour. Motion carried.

Action Item 118-5: At the June Council meeting, discuss establishing an unrestricted Operating Fund or re-name the Strategic Initiative Fund. Add item to Agenda. Louis Kan.

Action Item 118-6: Proposed Investment Policy – Council to send any comments to Shelly Cuddy. Members of Council.

23. ENVIRONMENTAL SCANNING

B.C. Geological Survey has reached out to Ontario as B.C. is running out of students looking for work.

24. REGIONAL COUNCILLOR AND COUNCILLOR- AT-LARGE REPORTS

Renée-Luce Simard, North East & Bronwyn Azar, CaL: Bronwyn still hopeful of putting on an event in Timmins in June.

Shelly Cuddy, Councillor-at-Large: Nothing to report.

Françoise Campbell, Central: Good event in Hamilton – well attended and received. Planned events: Mississauga in July; Barrie in September; usual Toronto event.

John McBride, North West: No report.

Doug Cater, South West: Attended N.E. Exploration Symposium in Timmins. Well attended. Nothing to report re S.W. region.

David Leng, CaL: No report.

Christine Vaillancourt: Nothing to report.

Tafa Gomwe, CaL: Nothing to report.

Zen Keizars, Southeast: Two events were organized under the KREEM umbrella with fellow organizers Lorne Burden and Graham Wilson. (1) April 4 – Mike Michaud, P.Geo, Chief Geologist at iAMGold, spoke on 25 years

in Gold Exploration – Discovery and Mining in West Africa. (2) Dr. Fran Manns, P.Geo., Principal at Artesian Geological Research was scheduled to speak on MVT deposit genesis at the start of the 21st Century. This was cancelled due to few replies – will try again next year.

Paul Hubley : Working on the preparation for Peer Review Guideline for APGO to use. Paul is the new South East Region Councillor. Roger Phillips, Geomorphology Committee, has been very active since their first meeting in February and is moving forward with small working groups.

25. OTHER BUSINESS

Brad Leonard attended a meeting of the Mining Minister's Advisory Committee last week. Top priority was to get the modern Mining Act changes through before any change in government. The new on-line staking program first stage implementation estimated to be December. Now under 3-month hiatus; final switch approximately February 2018. People being encouraged to get their assessments in right away – they won't lose their claims. Further discussion planned for next meeting in summer 2017. Industry people want to know how it will work; the Chair encouraged the Ministry to get people involved to identify problems before final switchover.

The Chair informed Council that no nominations for the 2017 Award of Merit were received. Suggestion made that, in future, nominations could be held for up to 3 years if more than one received.

26. IN CAMERA

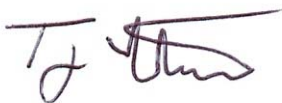
No session held

27. ADJOURNMENT

There being no further business, a motion was made to adjourn the meeting.

Motion 118-6: Shelly Cuddy moved to adjourn the meeting at 3.05 p.m. Seconded by Bob Linnen.

Next Meeting: June 8, 2017



President

SUMMARY LIST OF MOTIONS AND ACTION ITEMS

MOTIONS

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