



Minutes of the 112th Meeting of Council of the
Association of Professional Geoscientists of Ontario
Thursday, May 12th, 2016 at 333 Bay Street, 24^h Floor, Toronto

Present:

Mark Priddle, President
Tony Lotimer, Vice President
David Hunt, Past President
Peter Diorio, Treasurer
Ben Berger
Doug Cater
Shelly Cuddy
Rob Gordon
Rusty Juma
Zen Keizars
David Leng
Brad Leonard
John McBride
Christine Vaillancourt
Dorene Weston

Regrets:

John Gartner
Don Johnston
Bob Morrison
Bob Linnen
Visha Sukdeo

By Invitation:

Policy Concepts
Ian Macdonald
Caroline Everson
Gord White, Executive Director
Aftab Khan, Registrar
Avril Hylands, Recording secretary

1. CALL TO ORDER

The President, acting as Chair, called the meeting to order at 9 a.m.

2. CONFLICT OF INTEREST

None was identified.

3. WELCOME/INTRODUCTIONS & PRESIDENT'S REMARKS

The Chair welcomed everyone to the meeting. Preparations for the AGM are well under way, there is a good diversity of Council candidates. Good news continues in the mineral sector.

4. MEETING AGENDA

The Chair asked Council to review the proposed Agenda and indicated there would be changes in the order to accommodate invited guests. David Hunt added two items to Other Business.

**Motion 112 - 1: Peter Diorio moved to accept the Agenda as amended. Seconded by Brad Leonard.
All in favour. Motion carried.**

5. ATTENDANCE REPORT

Council attendance report was noted.

6. MINUTES OF THE MARCH 10, 2016 MEETING

Minutes of the March 10, 2016 meeting were reviewed and amendments made.

Motion 112 - 2: David Hunt moved to accept the Minutes as amended. Seconded by Shelly Cuddy. All in favour. Motion carried.

7. APGO COUNCIL POLICY MANUAL

Dorene Weston and Caroline Everson presented the draft Council Policy Manual which had been distributed to Council in March for review. Various comments and concerns were made and addressed. Key points arising from the discussion were:

- The Manual is very much a 'living' document and is intended to be used throughout APGO's life with changes/amendments made as the then current Council may decide.
- The Manual is a guide for both Council and the CEO to ensure that the CEO has guidance to make decisions on what needs to be done between Council meetings.
- Boundaries have been established through consultation with accountants, lawyers and other organizations, to ensure (as far as possible) no holes exist. If one is identified, Council can make a change to the Manual at any time.
- Council agreed the Policy Manual will be formally reviewed by the Governance Committee every 12 months.
- The CEO is required to check boundaries where appropriate before any action is taken and, if in any doubt, refer back to Council.
- Council raised the question of separation between them and APGO and how to interface with members who may bring them a complaint. It was agreed that a document that describes/discusses how that is best answered while conforming to good governance and being an ambassador of APGO, be created and included in the Manual.
- It is critically important that the Manual be part of new Councillors' Orientation Package.
- The Manual will be brought to every Council Meeting for reference if required.
- The CEO will provide a performance/monitoring report to each Council meeting which will include how decisions were made in reference to the Manual framework.
- Council agreed that the Manual clarified the role of the CEO.
- It was discussed and agreed that the next Strategic Planning Meeting take place in November 2016 or January 2017 to enable the new Council to become familiar with their role.

Motion 112 – 3: Ben Berger moved to approve the draft Policy Manual with minor edits by the Governance Committee. Peter Diorio seconded. All in favour. Motion carried.

Action Item 112 – 1: Council to convene a Task Force to produce a document describing the role of Councillor, to be ready for review of new Council in September. Zen Keizars, Christine Vaillancourt, Mark Priddle and David Leng volunteered to participate along with the Governance Committee. Mark will email the volunteers and Chair of the Governance Committee to arrange a discussion prior the June AGM.

8. MATTERS ARISING FROM THE MINUTES

Action Item 110 - 2: At the May 2016 Council Meeting, include an item on the Agenda to assess the current Strategic Plan and suggest topics to be included in the new one. GW. Completed.

Action Item 111 – 1: re Strategic Plan. Rob Gordon and Christine Vaillancourt will draft a template to better explain Timelines and Outcomes. They will include start and completion dates to tie in with Outcomes. When complete, they will send to Gord White. RG, CV. Completed.

Action Item 111 - 2: re AGI Guidelines for Ethical Professional Conduct, Board Diversity. Gord White to send to Council with a request they get back to Mark Priddle with comments/suggestions for how this might be used/adapted for producing a standard Code of Ethics across Canada. GW. Comments received. May be discussed at upcoming Geoscience Canada meeting. Completed.

Action Item 111 – 3: re Definition of Geoscience: Mark Priddle will send to Council various definitions for review and comment with a view to gaining clarity for all CA's to abide by. MP. Waiting for a definition. Will send out when received.

Action Item 111 – 4: re: Council Policy Manual. (1) the Governance Committee will prepare some 'reflection' questions and send to Council to assist their understanding when reading the document. Members undertook to read the document prior to the May meeting. (2) Gord White will invite Caroline, APGO's facilitator, to attend the May meeting to assist in answering questions and comments. (3) Gord White will include this document in the Orientation Package for new members of Council. DW, GW. Completed.

Action Item 111 – 5: Certificate of Authorization for Provincial Ministries. Council to be ready to reach a decision at the May meeting on whether APGO should pursue the necessity for any Provincial Ministry or its employees providing professional services to the public to be in possession of a Certificate of Authorization and that all government employees who practice geoscience be registered. GW & Council. Ongoing.

Action Item 111 – 6: re Council Elections: Gord White will forward to Council the Skill Sets matrix for Boards. He will also prepare a note for the website encouraging employers to allow their employees to run for Council. Completed.

Action Item 111 – 7: By-laws 7 & 8 – Governance Committee will make changes to the relevant sections of these by-laws to change the number of practicing, temporary or limited seconders on the Nomination Form from 10 to 5 and bring to the May Council meeting for approval. DW. Completed.

9. POLICY CONCEPTS

Megan Archer, Andrew Boddington and Anthony Irving attended. Megan reported that the new Registration Regulations had been posted for comment. Any comments will be processed by the Ministry and sent back to APGO for response. These are anticipated to be minor.

Megan advised that a Cabinet shuffle is anticipated, probably in June. Uncertain if this will affect MNM.

Andrew introduced his new associate, Anthony Irving and advised that Megan will be leaving to move into a government position. He reported that they and Gord had a positive visit to the MoE with new staffer Sarah Rang. She was very engaged and welcomed feedback from APGO and its members 'working on the ground'; she cited the situation of permits to take water and said a geoscientist's perspective would be helpful. Discussed the progress of APGO Regulations and the issue of enforcement of non-qualified persons. They are exploring ways to speed up the issuing of permits using an automated system and asked which permits APGO would/would not recommend be included. They are also looking at contaminated sites and how to clean up and account for them. Also mine tailings. Mark raised the question of assessment of air and air-noise – Sarah suggested APGO contact the Minister by way of a letter explaining APGO concerns. Other Ministry visits are being lined up.

Anthony gave a brief recap of his career and is looking forward to working with APGO. Gord White thanked Megan for her work on APGO's behalf.

10. EXECUTIVE COMMITTEE MEETING MINUTES

Council reviewed draft Minutes of the April 13, 2016 Executive Committee meeting.

Motion 112 – 4: Tony Lotimer moved to accept the Minutes of the April 13, 2016 Executive Committee. Seconded by Zen Keizars. All in favour. Motion carried.

11. REGISTRATION REGULATION

Ian Macdonald reported that approximately 20 individuals commented on the posted Regulations, the majority of which were favourable. Other comments were quite mild e.g. on CPD, and all are addressable. There is some concern/misunderstanding with foreign organizations, where our objective was mostly to do with references to make it easier for the foreign-trained applicant to become registered. Some comments have nothing to do with Regulation i.e. PPE, Mobility, practicing by non-members, limited memberships. The Fairness Commission indicated concerns with the 12-months experience requirement and they also recommended more discretion be given to the Committee and the Registrar. We subsequently met with them and advised our position remains unchanged re the 12-months experience and our experience has been that it is much harder to defend APGO's position in court if discretion is allowed and although this would also be our preference, legal implications take precedence.

The question of geomorphology has again been brought to Aftab's attention. It continues to be difficult for APGO to categorize and get a geomorphologist registered because some say all geomorphology has to be done by P.Geo's but not all geomorphologists have a science degree. Aftab has met with the individual who has been invited to the next Registration Committee meeting so that the discussion might move forward. Aftab and Ian would welcome any comments/suggestions from Council prior the May 31 meeting.

Ian and Andrea will prepare responses to the comments and forward to MNM for review. This process is not anticipated to take long.

It was noted that CPD information on the website is consistent with that contained in the Companion document. Also, the Competency document requires updating as soon as possible.

12. BY-LAWS 7 & 8 AMENDMENTS

By-law 8 – reducing the number of seconders from 10 to 5.

By-law 7 – Item 17(c) – change non-member appointment term to ‘for up to two consecutive three-year terms’.

Motion 112 – 5: Tony Lotimer moved to make minor changes to By-law 8 20(c) to read ‘nomination form seconded by five (5) practising, temporary or limited members’; and By-law 7 17(c) to read ‘recruit and recommend non-member appointments to Council for up to two consecutive three-year terms’ and present to the membership for vote at the May 10, 2016 AGM. Seconded Zen Keizars. All in favour. Motion carried.

13. STRATEGIC PLAN REVIEW

Rob Gordon revised the format of the Strategic Plan, which made clearer the plans made by Council and how they are being carried out and implemented. Recent developments and actions were highlighted.

Action Item 112 – 2: CEO Report: The CEO will provide a summary/overview narrative to each Council meeting of activities undertaken between Council meetings and include how key decisions were made in reference to the new Policy Manual framework. GW.

14. SELF-ASSESSMENT SURVEY RESULTS

Dorene Weston distributed results to Council prior to the meeting. She gave a brief overview of the survey and noted some areas for improvement, areas of positive feedback and areas showing greatest improvement over last year. She also briefly reviewed each question and response as they related to the current and past years.

Action Item 112 – 3: Formalize an Annual Work Plan for Council & Committees: A template to be produced showing the year’s schedule of annual activities, along with proposed activities identified by the new Council and Committees in September each year. CV and DW.

Various ideas were considered in evaluating progress on both the Strategic Plan and the proposed Annual Work Plan.

15. APGO COUNCIL NOMINEES

Tony Lotimer, President

Christine Vaillancourt, Vice President

Mark Priddle, Past President

Doug Cater, SW RC

Zen Keizars, SE RC

David Leng, CaL

Don Johnston

Visha Sudkeo

Brad Leonard

Bob Linnen

John McBride, NW RC

Renée Luce Simard, NE RC

Tafa Gomwe, CaL

Shelly Cuddy, CaL

16. NON-MEMBER RECRUITMENT FOR COUNCIL

Dorene Weston explained the non-member recruitment process. Currently, two non-member LGA appointments are required and particular skill sets identified.

Action Item 112 – 4: Council Non-member posting: Dorene Weston and Gord White will prepare a posting for recruitment of two non-members. DW, GW

17. ANNUAL GENERAL MEETING JUNE 9, 2016

11a.m. – 2 p.m.	Council Meeting, 333 Bay Street
3 p.m.	Registration for AGM – Ontario Bar Association
3.30 p.m. – 5.30 p.m.	AGM
5.30 p.m. – 7 p.m.	Reception
7 p.m.	Council Dinner – Biff's Bistro

AGM Keynote Speaker: Richard Steinecke, Lawyer "How P.Geo's can Avoid Getting Sued"

18. REGISTRAR'S REPORT

Aftab Khan reported the following:

Registration Update to May 12, 2016: Full Practicing 1935; Limited 56; Non-practicing 106; GIT 325; Students 679; Total 3101.

Action Item 112 – 5: Number of Students (679) will be analyzed for next report and will also be excluded from Total. AK

Other Stats. Final at December 31, 2015: 24 Resigned in 2016; 15 Retired (lifetime); 27 changed to Non-Practicing; 50 Dues Relief; 2 deceased.
Actual suspensions 114. 4 reinstated. 155 became non-members.

Applications Received by Month: 10 new applications in April.

Certificates of Authorization: 177

PPE and Technical Exams: March - 35 Registered, 32 wrote and 27 passed; June 23 Registered. Tech: June APEGA 10 registered; July APEGA 1.

Appeals Update: None

Complaints & Discipline: C115 – second panel reply not yet sent.
C117, 118 & 119 awaiting decision from Complaints Committee. More members needed for this Committee.

Enforcement & Compliance: 540 active files at May 2016. 137 active as at Dec. 31/15 (204 files closed in 2015 and 15 closed in 2016).

- Met with OFC May 2 to discuss upcoming Regulation changes
- Student presentation at PDAC S-IMEW 2016 in Sudbury May 16. Well received.

19. COMMITTEE REPORTS

Governance Committee will require new Chair in September.

20. ENVIRONMENTAL SCANNING

Mark Priddle and Zen Keizars attended the PEng's AGM. Members don't believe CPD is necessary. BC vote was divided but they are still pushing for it. If they don't, Government might step in or handle by way of a Risk Assessment - the retired, professors, bureaucrats probably wouldn't have to submit CPD, but practicing geo-technical engineers will be required to.

Ben Berger reported signs of an economic pick-up have been seen especially in the mineral industry. Concern is for GIT's working as self-employed with a contract that they might not get the progressive experience required to become full P.Geo's. APGO should look at the future so see how the organization might help. May be by providing more funds to the Mentoring Program.

Rob Gordon reported he had been approached on the question of reporting professional conduct complaints. Aftab reported that if an anonymous complaint comes in, he can't take it any further. All complaints will be treated in total confidence and appropriate action taken whether by him or the Committee when appropriate documentation has been supplied. There is a Complaint portal on the web site.

Action Item 112 – 6: Complaints procedure: Mark will mention this at the AGM and include an article in Field Notes. MP.

21. TREASURER'S REPORT

Peter Diorio reviewed the balance sheet, revenue and expenses statements to April 30.

Action Item 112 – 7: Investment Policy: GW to check into the guideline or directive for investments and report back to Council. GW

Rob Gordon reported that the Auditors' final Audited Statements had been reviewed. The Finance Committee will re-visit APGO's investment strategy. It was recommended that Bateman MacKay continue as APGO auditors for the coming year. He asked for direction from Council as to where the surplus funds should be allocated – to the SIF or CRF.

Action Item 112 – 8: Rob Gordon will send the Final Audited Statements to Council electronically. RG

Motion 112 – 6: Rob Gordon moved that, after discussion and consideration, surplus funds of \$25,000 be allocated to the Strategic Initiatives Fund and the remainder to the Contingency Reserve Fund. Seconded by Tony Lotimer. One abstention. Motion carried.

22. REGIONAL COUNCILLORS' AND COUNCILLORS AT LARGE REPORTS

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Ben Berger, North East: April has been busy. NE Symposium was held April 27 & 28; approx. 200 attended in Sudbury. Only talks – no trade shows. Good response and some positive comments about the industry. Looking forward to a brighter 2016. Aftab mentioned he was in Sudbury for S-IMEW – Student Industry Mineral Exploration Workshop (the 10th Annual) – which is sponsored by PDAC who bring the brightest students from across Canada first to Toronto for a 2-week intensive course on industry, government and the mineral industry in general as well as looking at all aspects of environmental and geophysical. Ben is leading a course on government-style mapping May 9 and participating in other events.

Laurentian through its affiliate Mineral Exploration Research Centre (MERC) is leading a consortium of government and university collaboration putting together a proposal for \$65 million over 7 years to a major research funding association which is dedicated to geosciences problems in Ontario, Quebec, NWT and Nunavut. If they get the money – they will know by July – Ontario will receive between \$20-30 million to be spent in the industry and service industries which will attract a number of geoscience students to the Province and top level researchers.

John McBride, North West: N.W. Symposium was held in early April. Also held a NW Region annual meeting. Although he could not attend either because of weather conditions, there was good attendance and positive feedback from both.

Doug Cater, South West: Nothing to report in the region. Re: Mining Minister's Advisory Committee – ongoing workshops being held to provide updates on proposed changes to the Mining Act and the next meeting is June 8 in Toronto. The region is starting to see signs of recovery in the exploration sector. Companies are raising funds, analysts are covering producers and exploration programs are being announced.

Peter Diorio, Central: Unfortunately we have not been able to put a meeting together as our scheduled speaker had to pull out.

Zen Keizars, South East Region; Had a KREEM meeting with Dr Derek McBride, P.Eng on gold deposits and a follow up to the April presentation by Chris Fleming. We had a SE Regional meeting in Peterborough in February and believed it to be in the best interests of members in Ottawa to hold one there. This is now scheduled for May 26; it will be a Pub Night with Chris Fleming who will speak on gold processing and the economics thereof.

Christine Vaillancourt, CaL: Seeing the possibility of good news – industry prospects looking brighter.

Shelly Cuddy, CaL: There is a conference of the CWRA and IAH at the end of May which is not expected to be widely attended as it is a last minute get together. Gord White was thanked for bringing in more pins – they are going over really well.

David Leng, CaL: No report.

Bob Morrison, CaL: No report.

23. TREASURER'S REPORT – CONTINUED

The President noted that an item under the Audited Financial Statements section of the meeting had been missed, as follows:

Motion 112 – 7: Zen Keizars moved to accept the final draft audited financial statements as amended. Seconded by David Hunt. All in favour. Motion carried.

24. OTHER BUSINESS

Award of Merit

David Hunt reported that 3 Awards will be given out this year. The Panel decided to announce the recipients next week in Field Notes. Awards will be presented at the AGM and all recipients will be there. The procedure was successful with a good number of nominees and high quality write-ups. Panel members are David Hunt, Tony Lotimer and Kristin Hanson.

Ontario Prospectors' Association

OPA advocates for junior exploration in the Province. David Hunt has been APGO's representative on the OPA Board for several years. As he is leaving office in June, another member of Council should become APGO's representative. There is a possibility OPA will reduce the number of its Board. Their AGM will probably be in late September or early October. He asked that anyone interested should contact the incoming APGO President.

Policy Manual

Dorene Weston added to the earlier discussion that the Governance Committee had discussed an "end statement" as the final page of the Policy Manual – an overall statement generated from the next Strategic Plan and which will change with each following Strategic Plan.

25. CHECK-IN ON TODAY'S MEETING

No questions or concerns were raised.

26. IN CAMERA

An in camera session followed.

27. STANDING COMMITTEES

The President noted that By-law 7 requires that Minutes of meetings of all Standing Committees be sent to the CEO for inclusion on the Agenda of the next Council Meeting. Mark Priddle will telephone Doug Cater.

28. ADJOURNMENT

There being no further business, a motion was made to adjourn the meeting.

Motion 112 - 8: Ben Berger moved to adjourn the meeting at 2:50 p.m. Seconded by Brad Leonard. All in favour.

Next Meeting: June 9, 2016.



President

SUMMARY LIST OF MOTIONS AND ACTION ITEMS

MOTIONS

Motion 112 - 1: Peter Diorio moved to accept the Agenda as amended. Seconded by Brad Leonard. All in favour. Motion carried.

Motion 112 - 2: David Hunt moved to accept the Minutes as amended. Seconded by Shelly Cuddy. All in favour. Motion carried.

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